

# CITY OF MELFORT

August 9, 2021

Minutes of the City of Melfort Regular Meeting held on Monday, August 9, 2021, in the City Hall Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor George and Councillors Enge, Muntain, Phillips, Mitchell, and Terry.

STAFF: A. Homes, City Manager; B. Lutz, Director of Planning, Development & Community Relations; S. Stewart, Director of Protective Services; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer and M. Seymour, City Clerk.

21-179  
Terry  
Muntain

## **MINUTES, REGULAR COUNCIL MEETING, JULY 12, 2021:**

The minutes of the Regular Council meeting held on July 12, 2021, be adopted as circulated. **Carried**

21-180  
Phillips  
Enge

## **UNFINISHED BUSINESS:**

### **REVISED SUB-DIVISION PLAN – STONEGATE BLVD/PRARIE NORTH CO-OP:**

Council approve the revision of the subdivision plan for part of Lot 18, Blk/Par 122, Plan No. 102175578 and part of Lots 11 & 12, Blk/Par 122, Plan No. 102066397, within NW ¼ 5-45-18-W2, originally approved at the May 10, 2021, regular meeting, Resolution No. 21-114, to create new Lots 22 and 23, Block 122, and a public roadway, as shown on the attached revised Plan of Proposed Subdivision dated August 9, 2021, prepared by Meridian Surveys Ltd. **Carried**

21-181  
Enge  
Phillips

### **REVISED AGREEMENT TO PURCHASE – AVATEX DEVCORP:**

Council approves the amendment to the fourth amending agreement dated April 30, 2021, between the City of Melfort and Avatex Stonegate Inc. to extend the closing date for the access road from July 30, 2021, to September 30, 2021. **Carried**

## **GENERAL SUNDRY COMMUNICATION ITEMS**

1. July 21/21: C. Tyacke, Plus Industries Inc, re: accessible picnic tables – Referred to Community Services.
2. August 5/21: P Shiels, North East SPCA re: rate increase – Referred to Community Services.
3. Aug 5/21: G Wehrkamp, re: Hunting Permission – Referred to By-Law Enforcement
4. Aug 15/21: L Nelson Creurer – Re: Bob Creurer Memorial Award – Referred to Administration

21-182  
Mitchell  
Enge

## **MINUTES, COMMITTEE OF THE WHOLE, JULY 29, 2021:**

That the minutes of the Committee of the Whole meeting held on July 29, 2021, be adopted as circulated. **Carried**

21-183  
Enge  
Mitchell

## **2021-2024 STRATEGIC PLAN:**

Council adopt the City of Melfort Strategic Plan 2021-2024, which lays out goals, strategies and tactics to provide direction for the City's future and the realization of our Vision for the City of Melfort. **Carried**

21-184  
Phillips  
Enge

## **LAND DEVELOPMENT TOPOGRAPHICAL SURVEY:**

Council authorize the execution of a topographical survey of the property described as Surface Parcel #203777916 SE Sec 06 Twp 45 Rge 18 W 2 Extension 1, by Catterall and Wright, funded from the 2021 Special Capital Budget with unused funds from 1500 Main St. Water and Sewer. **Carried**

**21-185** **AUTHORIZATION FOR LETTER OF INTENT:**  
**Mitchell** Council authorize the execution of the letter of intent for a sale of a portion of the property  
**Enge** described as Surface Parcel #203777916 SE Sec 06 Twp 45 Rge 18 W 2 Extension 1.  
**Carried**

**21-186** **MINUTES, LEGISLATIVE AND FINANCE COMMITTEE, AUGUST 6, 2021:**  
**Mitchell** That the Legislative and Finance Committee meeting minutes from August 6, 2021 be hereby  
**Enge** adopted as circulated. **Carried**

**21-187** **2020 SURPLUS ALLOCATION:**  
**Enge** **The following 2020 surplus transfers be approved as presented:**  
**Mitchell**

<u>Surplus</u>	<u>Amount</u>	<u>Reserve</u>	
General Operating	\$286,189	Special Capital	\$43,094
		Facility Maintenance	\$93,094
		Mill Rate Stabilization Fund	\$150,000
General Operating – SRF	\$152,028	Mill Rate Stabilization Fund	
Utility Operating	\$20,042	Water Rate Stabilization Fund	
Waste Collection Operating	\$188,367	Waste Disposal Site Reserve	
Deficit			
Landfill Operating	(\$2,502,912)	Waste Disposal Site Reserve	

And further, that as a 2021 transaction, the Treasurer transfer \$302,028 from the Mill Rate Stabilization Fund to 2021 general operations. **Carried**

**21-188** **AIRPORT INTERNAL TAXIWAY BUDGET:**  
**Mitchell** Council approve the allocation of \$2,840.00 from unexpended 2021 City reserves to Airport  
**Enge** Internal Taxiway project to include the project over-expenditure.. **Carried**

### **LEGISLATIVE & FINANCE REPORT**

#### **TAX COLLECTION COMPARATIVE STATEMENT – JULY, 2021**

#### **SECOND QUARTER FINANCIAL REPORT AS OF JUNE 30, 2021**

**NOTE:** Mayor George declared conflict due to spouse being a member of the North Central Health Care Foundation Board, left chambers at 5:15 p.m. Deputy Mayor Phillips designated temporary chairperson.

**21-189** **NORTH CENTRAL HEALTH CARE FOUNDATION HPO LEASE:**  
**Muntain** Council approves the extension of the lease agreement between the North Central Health  
**Terry** Care Foundation and the City of Melfort for the lease of the historic post office for the purpose  
of operating their gift shop for a term expiring November 30, 2021. **Carried**

**NOTE:** Mayor George returned as chairperson to chambers at 5:18 p.m.

#### **BUILDING PERMIT REPORT – JULY, 2021**

#### **PROTECTIVE SERVICES REPORT**

**COMMUNITY SERVICES REPORT**

**WORKS & UTILITIES REPORT**

**BY-LAW 2021-13: AMEND ZONING BY-LAW 2019-19-BABINGTON AVENUE PUBLIC HEARING:**

No oral or written submissions or objections were received.

**21-190  
Terry  
Muntain**

**BY-LAW 2021-13: AMEND ZONING BY-LAW 2019-19-BABINGTON AVENUE**

Bylaw 2021-13, being a bylaw to amend Zoning Bylaw 2019-19 to rezone property on Babington Avenue from FUD – Future Urban Development to R2 – Medium Density Residential, be read a second time. **Carried**

**21-191  
Muntain  
Terry**

**BY-LAW 2021-13: AMEND ZONING BY-LAW 2019-19-BABINGTON AVENUE**

Bylaw 2021-13, be read a third time and passed. **Carried**

**ANNOUNCEMENTS**

- Congratulations to City of Melfort Museum Curator Gailmarie Anderson, on celebrating her 16<sup>th</sup> year with the City of Melfort.
- Mayor George congratulates and wishes luck to Melfort's own Julie Kozun in the 2020 Tokyo Paralympics.
- Congratulations to the Chamber and the City of Melfort on their successful car show and touch a truck event.
- Councillor Mitchell extended his congratulations to Melfort's own, Offensive Lineman for the Saskatchewan Roughriders Logan Ferland who started for the Roughriders August 6, 2021.
- Director: B Lutz, is pleased to announce the Community Connections and Fall Registration Night Wednesday September 1, 2021 from 5:30 pm to 7:00 pm at the Kerry Vickar Center.
- City Manager: A Homes, would like to welcome the new City Clerk Marley Seymour and congratulate Heather Audette on her upcoming retirement.

**21-192  
Terry  
Muntain**

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:33 p.m.

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Mayor

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City Clerk