

CITY OF MELFORT

June 13, 2016

Minutes of the City of Melfort Regular Meeting held on Monday, June 13, 2016, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Jung, Enge, Gratton, George, Ponath and Phillips.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer and H. Audette, City Clerk.

16-130
Enge
Ponath

MINUTES, REGULAR COUNCIL MEETING, MAY 9, 2016:

That the minutes of the Regular Council meeting held May 9, 2016, be adopted as circulated. **Carried**

16-131
Ponath
Enge

2016 ELECTION REPORT:

That the 2016 Election Report, prepared by the City Clerk, be approved. **Carried**

16-132
Enge
Ponath

AMEND RECORDS RETENTION AND DISPOSAL SCHEDULE:

That the City of Melfort Records Retention and Disposal Schedule, Clause 3.6 – Nominations and Receipts, be amended by deleting the period of “60 days” and replacing it with “Term of Office”, in accordance with Section 69(6) of *The Local Government Election Act*. **Carried**

16-133
Gratton
Phillips

MAIN STREET MELFORT EVENT SIGNAGE:

That in accordance with Section 7(12)(a) – Community Organization Signs, we approve the request from Main Street Melfort to post four temporary event signs to promote the Main Street Market, subject to the following conditions:

- a) Signage will be erected on the Friday afternoon prior to the event and removed after the market ends on Saturday afternoon.
- b) Signage will be permitted on public property, provided that the location of the signs is approved by the Community Services Department. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. May 19/16: Minutes of the Melfort & District Museum Board.
2. Summer, 2016: SUMA Urban Voice, Vol. 21, No. 2.
3. Jun 1, 2016: K. Rintoul, Ministry of Government Relations re: 2016-17 municipal revenue sharing.
4. May 25/16: Newsask Community Futures re: request for nominations for Zone 4 Director. Suggestions are to be forwarded to the City Clerk.
5. May 31/16: P. Waldbillig, Melfort Amateur Dramatics re: appeal of free usage request.
6. May 31/16: D. Terry re: closure of the Saskatchewan Hearing Aid Plan – Melfort Satellite Clinic. Mayor Lang will write a letter to the Premier addressing this concern.
7. Jun 1/16: Petition for rear lane on Hornby Drive as a local improvement. Referred to Budget.
8. Jun 6/16: G. Davis, Chair, North Central Health Care Foundation re: request for contribution towards diagnostic imaging equipment. Referred to Budget.
9. May 31/16: L. Mitchell, Kipabiskau Regional Park Authority re: replace City representative on board. The Clerk is to contact the Board to see if there is a City of Melfort cabin owner that would represent the City's interests.

16-134 **MINUTES, COMMITTEE OF THE WHOLE, MAY 12, 2016:**
Phillips That the minutes of the Committee of the Whole meeting held May 12, 2016, be adopted as
Gratton circulated. **Carried**

16-135 **AUTHORIZATION TO PROCEED TO ACQUIRE TITLE:**
Ponath That we authorize the City Treasurer to proceed to acquire title, through Section 22 of *The*
Enge *Tax Enforcement Act*, on the property identified as:

Roll: 604016370
Legal Address: Lot 38, Block 16, Plan O4710
Titles: 139507511 and 139507487 **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – MAY, 2016

LEGISLATIVE & FINANCE DEPARTMENT REPORT

16-136 **MINUTES, COMMUNITY SERVICES COMMITTEE, JUNE 9, 2016:**
Gratton That the minutes of the Community Services Committee meeting held on June 9, 2016, be
Phillips adopted as circulated. **Carried**

16-137(a) **AMEND AIR HORN POLICY:**
Phillips That Air Horn Policy 7.1.23, proposed in Resolution 16-137, be amended by deleting the
George following clause from the proposed policy:
“4(f) Members of the public are not permitted to bring 45 gallon oil drums in to the facility
(e.g. as noise makers).” **Carried**

16-137 **AIR HORN POLICY, AS AMENDED:**
Phillips That we approve City of Melfort Policy 7.1.23, entitled “*Air Horn Policy*”, as amended. **Carried**
Gratton

The regulation of noise makers was referred back to the Community Services Committee for further review.

BUILDING PERMIT REPORT – MAY, 2016

COMMUNITY SERVICES DEPARTMENT REPORT

MUNICIPAL POLICING REPORT – APRIL, 2016

FIRE DEPARTMENT REPORT – MAY, 2016

BYLAW ENFORCEMENT REPORT – MAY, 2016

WORKS & UTILITIES DEPARTMENT REPORT

16-138 **BYLAW 2016-13:**
George That Bylaw 2016-13, being a bylaw to provide for the closure of a street, a portion of Cairns
Jung Avenue West, be introduced and read a first time. **Carried**

16-139 **BYLAW 2016-13:**
Jung That Bylaw 2016-13 be read a second time. **Carried**
George

16-140 George Jung **BYLAW 2016-13:**
That Bylaw 2016-13 be given three readings at this meeting. **Carried Unanimously**

16-141 Gratton Phillips **BYLAW 2016-13:**
That Bylaw 2016-13 be read a third time and passed. **Carried**

16-142 Phillips Gratton **BYLAW 2016-14:**
That Bylaw 2016-14, being a bylaw to amend Schedule 'A' of Bylaw 2014-11, known as the Development Levy Bylaw, be introduced and read a first time. **Carried**

PUBLIC HEARING – DEVELOPMENT LEVY BYLAW – AMEND SCHEDULE 'A'

There were no verbal or written submissions objecting to Bylaw 2016-14, a bylaw to amend Schedule 'A' of the Development Levy Bylaw 2014-11.

16-143 Jung George **BYLAW 2016-14:**
That Bylaw 2016-14 be read a second time. **Carried**

16-144 George Jung **BYLAW 2016-14:**
That Bylaw 2016-14 be given three readings at this meeting. **Carried Unanimously**

16-145 Jung George **BYLAW 2016-14:**
That Bylaw 2016-14 be read a third time and passed. **Carried**

16-146 Enge Ponath **BYLAW 2016-15:**
That Bylaw 2016-15, being a bylaw to establish a mail-in ballot voting system for electors of the City of Melfort, be introduced and read a first time. **Carried**

16-147 Ponath Enge **BYLAW 2016-15:**
That Bylaw 2016-15 be read a second time. **Carried**

16-148 Enge Ponath **BYLAW 2016-15:**
That Bylaw 2016-15 be given three readings at this meeting. **Carried Unanimously**

16-149 Gratton Phillips **BYLAW 2016-15:**
That Bylaw 2016-15 be read a third time and passed. **Carried**

16-150 Ponath Enge **BYLAW 2016-16:**
That Bylaw 2016-16, being a bylaw to provide for polling subdivisions within the City of Melfort, be introduced and read a first time. **Carried**

16-151 George Jung **BYLAW 2016-16:**
That Bylaw 2016-16 be read a second time. **Carried**

16-152
Jung
George

BYLAW 2016-16:

That Bylaw 2016-16 be given three readings at this meeting. **Carried Unanimously**

16-153
George
Jung

BYLAW 2016-16:

That Bylaw 2016-16 be read a third time and passed. **Carried**

ANNOUNCEMENTS

- Councillor Phillips congratulated North East Outreach and Support Services on the opening of the domestic violence shelter today.
- Mayor Lang officially declared that he will be running for another term as Mayor of the City of Melfort in the municipal election.

16-154
George
Jung

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:26 p.m.

Mayor

City Clerk