

CITY OF MELFORT

March 14, 2016

Minutes of the City of Melfort Regular Meeting held on Monday, March 14, 2016, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Jung, Enge, Gratton, Ponath and Phillips.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer and T. Scaife, Director of Community Services.

16-39
Phillips
Gratton

MINUTES, REGULAR COUNCIL MEETING, FEBRUARY 8, 2016:

That the minutes of the Regular Council meeting held February 8, 2016, be adopted as circulated. **Carried**

DELEGATIONS

North Central Health Foundation

Mr. Garnet Davis, Chairman of the North Central Health Care Foundation, appeared before Council to report on the new \$510,000 fundraising campaign for the purchase of digital diagnostic imaging equipment to enhance existing x-ray services at the Melfort Hospital. He outlined the advantages of using the new technology and explained that the Foundation needs support from Melfort and the surrounding area to reach their target by the end of June.

SGEU – Liquor Store Privatization

Representing the SGEU, Ms. Echo Stringer expressed their concerns with the privatization of the Melfort liquor store and referred to the impact reports completed on the four closures in the past two years, and the projected loss of income to the government of approximately \$105 Million. She requested community support to keep the public liquor stores open. Council referred the issue to the Community Services Committee for review.

16-40
Enge
Jung

DESIGNATION OF MUNICIPAL RESERVE – 201 BABINGTON AVE E:

WHEREAS, the Melfort Kinsmen & Kinettes Club have approached the City of Melfort with a proposal to develop a park in the north Parkview Place area;

AND WHEREAS, Section 188 of *The Planning & Development Act, 2007* permits the municipality, by resolution, to designate any parcel of land it owns or acquires as municipal reserve;

BE IT RESOLVED THAT the Council for the City of Melfort approves the designation of the city-owned property at 201 Babington Avenue East, Lots 16-20, Blk/Par 6, Plan No. Q1004, as Municipal Reserve, for the purpose of park development. **Carried**

16-41
Ponath
Phillips

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
March 21, 2016	UNESCO/City of Calgary	"World Poetry Day"
April, 2016	UNESCO/City of Calgary	"National Poetry Month"
Mar 27 – Apr 2, 2016	TransSask Support Services Inc.	"Gender Diversity Awareness Week"
May, 2016	MS Society of Canada	"MS Awareness Month"
April 28, 2016	MS Society of Canada	"Wear Red for MS Day"
Apr 25 – May 1, 2016	Operation Lifesaver	"Public – Rail Safety Week"

Carried

16-42
Enge
Jung

2016 BOARD & COMMITTEE APPOINTMENTS:

That we approve the following 2016 City of Melfort Board & Committee appointments:

<u>Committee</u>	<u>Member</u>	<u>Expiry</u>
Airport Board	Trent Rae	December 31, 2017
Beautification Committee	Chad Fedorychka	December 31, 2016
Carried		

16-43
Ponath
Phillips

PROPOSED SUBDIVISION – CAIRNS AVE/LOTS 1-8, BLK 7, PLAN P4305:

That the Council of the City of Melfort approve the subdivision of part of Cairns Avenue, Plan No. P4305 and all of Lots 1-8, Blk/Par 7, Plan No. P4305, to create new Lot 41, Blk/Par 7, as shown on the attached Plan of Proposed Subdivision dated January 29, 2016, prepared by Meridian Surveys Ltd. **Carried**

16-44
Phillips
Ponath

MEMORANDUM OF UNDERSTANDING – AVATEX STONEGATE INC.:

That we authorize the Mayor and City Clerk to execute the Memorandum of Understanding dated February 17, 2016, between Avatex Stonegate Inc. and the City of Melfort for the development of a framework for a health-related community project in the City of Melfort. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Feb 29/16: Mayor Button, President, SUMA Provincial Election Advocacy Campaign – phase 2.
2. Feb 26/16: Hon. J. Reiter re: 2016 confirmed education property tax mill rates.
3. 2016 SAMA Annual Meeting – April 26, 2016. Administrator training session – April 25, 2016. Referred to the Finance Chair and the City Treasurer.
4. Nov 6/15: Museum Steering Board Meeting
5. Jan, 2016: Museum Reports
6. Feb. 20/16: J. Placsko, 2016 Graduation Committee re: request for free use of Northern Lights Palace. Referred to the Community Services Committee.
7. Feb 22/16: E. Bourassa, Chair, Plus Industries re: request for acquisition of Parcel C, Plan 69PA00722. Referred to the Community Services Committee.
8. Feb 29/16: S/Sgt. LeComte, Melfort Detachment re: Annual Performance Plans – request for feedback by March 21, 2016.
9. Mar 7/16: C. Slobodian, Redhead Equipment re: skid steer tender. Refer to Community Services Committee. Referred to the Community Services Committee.

16-45
Jung
Enge

MINUTES, COMMITTEE OF THE WHOLE, FEBRUARY 8, 2016:

That the minutes of the Committee of the Whole meeting held on February 8, 2016, be adopted as circulated. **Carried**

16-46
Phillips
Ponath

MINUTES, COMMITTEE OF THE WHOLE, FEBRUARY 12, 2016:

That the minutes of the Committee of the Whole meeting held on February 12, 2016, be adopted as circulated. **Carried**

16-47
Jung
Enge

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, MARCH 1, 2016:

That the minutes of the Legislative & Finance Committee meeting held on March 1, 2016, be adopted as circulated. **Carried**

16-48
Phillips
Gratton

AMEND VACATION LEAVE POLICY 1.6.58:

That we approve the amendment of City of Melfort Policy 1.6.58, entitled “Leave – Vacation”, as attached. **Carried**

16-49
Gratton
Phillips

AMEND TRAVEL POLICY 1.6.80:

That we approve the amendment of City of Melfort Policy 1.6.80, entitled "*Travel Policy*", as attached. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – FEBRUARY, 2016

LEGISLATIVE & FINANCE DEPARTMENT REPORT

16-50
Enge
Jung

MINUTES, COMMUNITY SERVICES COMMITTEE, MARCH 9, 2016:

That the minutes of the Community Services Committee meeting held on March 9, 2016, be adopted as circulated. **Carried**

16-51
Ponath
Phillips

SPRUCE HAVEN MASTER PLAN:

That the Spruce Haven Master Plan Final Report dated February, 2016, prepared by Nadi Design, which presents a framework for the development of the Spruce Haven recreational area, be received. **Carried**

BUILDING PERMIT REPORT – FEBRUARY, 2016

COMMUNITY SERVICES DEPARTMENT REPORT

16-52
Enge
Jung

MINUTES, WORKS & UTILITIES COMMITTEE, MARCH 4, 2016:

That the minutes of the Works & Utilities Committee meeting held on March 4, 2016, be adopted as circulated. **Carried**

16-53
Ponath
Phillips

MINUTES, AIRPORT BOARD, MARCH 8, 2016:

That the minutes of the Airport Board meeting held March 8, 2016, be received. **Carried**

MUNICIPAL POLICING REPORT – JANUARY, 2016

BYLAW ENFORCEMENT REPORT – FEBRUARY, 2016

FIRE CHIEF REPORT – FEBRUARY, 2016

WORKS & UTILITIES DEPARTMENT REPORT

PUBLIC HEARING – ZONING BYLAW AMENDMENT 2016-02

There were no written or verbal submissions received objecting to Bylaw 2016-02, a bylaw to amend Zoning Bylaw 96-09, to amend the definition of community centre.

16-54
Phillips
Ponath

BYLAW 2016-02:

That Bylaw 2016-02, being a bylaw to amend Zoning Bylaw 96-09, to amend the definition of community centre, be read a second time. **Carried**

16-55
Jung
Enge

BYLAW 2016-02:

That Bylaw 2016-02 be read a third time and passed. **Carried**

16-56
Phillips
Ponath

BYLAW 2016-04:

That Bylaw 2016-04, being a bylaw to undertake full depth asphalt construction on Regent Street – 200 block, as a local improvement, be introduced and read a first time. **Carried**

16-57
Enge
Jung

BYLAW 2016-04:

That Bylaw 2016-04 be read a second time. **Carried**

16-58
Phillips
Gratton

BYLAW 2016-04:

That Bylaw 2016-04 be given three readings at this meeting. **Carried Unanimously**

16-59
Enge
Gratton

BYLAW 2016-04:

That Bylaw 2016-04 be read a third time and passed. **Carried**

16-60
Enge
Jung

BYLAW 2016-05:

That Bylaw 2016-05, being a bylaw to fix the municipal mill rate on taxable properties for the year 2016, be introduced and read a first time. **Carried**

16-61
Ponath
Phillips

BYLAW 2016-05:

That Bylaw 2016-05 be read a second time. **Carried**

16-62
Enge
Jung

BYLAW 2016-05:

That Bylaw 2016-05 be given three readings at this meeting. **Carried Unanimously**

16-63
Ponath
Phillips

BYLAW 2016-05:

That Bylaw 2016-05 be read a third time and passed. **Carried**

16-64
Phillips
Ponath

BYLAW 2016-06:

That Bylaw 2016-06, being a bylaw to provide for a base tax to be levied, effective January 1, 2016, on taxable properties in the City of Melfort, be introduced and read a first time. **Carried**

16-65
Jung
Enge

BYLAW 2016-06:

That Bylaw 2016-06 be read a second time. **Carried**

16-66
Phillips
Ponath

BYLAW 2016-06:

That Bylaw 2016-06 be given three readings at this meeting. **Carried Unanimously**

16-67
Enge
Jung

BYLAW 2016-06:

That Bylaw 2016-06 be read a third time and passed. **Carried**

16-68
Enge
Gratton

BYLAW 2016-07:

That Bylaw 2016-07, being a bylaw exempting certain properties from taxation for the year 2016 as provided by Section 262(3) of The Cities Act, be introduced and read a first time. **Carried**

16-69
Gratton
Enge

BYLAW 2016-07:

That Bylaw 2016-07 be read a second time. **Carried**

16-70

Enge
Jung

BYLAW 2016-07:

That Bylaw 2016-07 be given three readings at this meeting. **Carried Unanimously**

16-71

Ponath
Phillips

BYLAW 2016-07:

That Bylaw 2016-07 be read a third time and passed. **Carried**

16-72

Enge
Jung

BYLAW 2016-08:

That Bylaw 2016-08, being a bylaw to amend Waste Collection and Disposal Bylaw 2011-17, be introduced and read a first time. **Carried**

16-73

Ponath
Phillips

BYLAW 2016-08:

That Bylaw 2016-08 be read a second time. **Carried**

16-74

Phillips
Ponath

BYLAW 2016-08:

That Bylaw 2016-08 be given three readings at this meeting. **Carried Unanimously**

16-75

Jung
Enge

BYLAW 2016-08:

That Bylaw 2016-08 be read a third time and passed. **Carried**

16-76

Phillips
Ponath

BYLAW 2016-09:

That Bylaw 2016-09, being a bylaw to amend Schedule 'A' of Waterworks Bylaw 2012-21, be introduced and read a first time. **Carried**

16-77

Enge
Jung

BYLAW 2016-09:

That Bylaw 2016-09 be read a second time. **Carried**

16-78

Jung
Gratton

BYLAW 2016-09:

That Bylaw 2016-09 be given three readings at this meeting. **Carried Unanimously**

16-79

Gratton
Jung

BYLAW 2016-09:

That Bylaw 2016-09 be read a third time and passed. **Carried**

16-80

Enge
Jung

BYLAW 2016-10:

That Bylaw 2016-10, being a bylaw to amend Building Bylaw 2014-24, be introduced and read a first time. **Carried**

16-81

Ponath
Phillips

BYLAW 2016-10:

That Bylaw 2016-10 be read a second time. **Carried**

16-82

Enge
Jung

BYLAW 2016-10:

That Bylaw 2016-10 be given three readings at this meeting. **Carried Unanimously**

16-83
Ponath
Phillips

BYLAW 2016-10:

That Bylaw 2016-10 be read a third time and passed. **Carried**

ANNOUNCEMENTS

- Councillor Ponath referred to the Main Street Business Revitalization project and advised that on March 16th from 5:30 – 8:00 pm, a meeting will be held to review the results of the downtown business impact findings.
- Councillor Gratton reported that the Melfort Mustangs will be facing La Ronge in the playoffs on Friday. He urged everyone to support the local SJHL team.
- As a board member of the North Central Health Care Foundation, Councillor Ponath encouraged citizens from Melfort and area to support the campaign and fill out donation forms.
- Mayor Lang congratulated the Special O Curling Team who won gold at the national championships.

16-84
Phillips
Ponath

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:44 p.m.

Mayor

City Clerk