

**CITY OF MELFORT
COMMITTEE OF THE WHOLE
December 7, 2021**

Minutes of the Committee of the Whole meeting held on Tuesday, December 7, 2021, in the City Hall Council Chambers, Melfort, Saskatchewan, commencing at 1:56 p.m.

PRESENT: COUNCIL: Mayor George, Chair; and Councillors Phillips, Enge, Muntain, and Mitchell.

STAFF: A. Homes, City Manager; G. Gilmore, Director of Works & Utilities; B. Lutz, Director of Planning Development & Community Relations; S. Stewart, Director of Protective Services; S. Peterson, City Treasurer and M. Seymour, City Clerk.

A portion of this meeting was closed to the public due to the fact that the items on the agenda are included in the list of exemptions found in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act*.

1. 2022 Capital Budget Session

The City Treasurer presented to the committee the 2022 preliminary Capital Budget along with Capital budget profile sheets outlining the specifics of each item requested. The treasurer indicated that the budget process has changed slightly for 2022 to accommodate a more comprehensive approach for the 2022 Capital Budget. The treasurer indicated that the major changes from previous years are the comprehensive profile reports, the intent to produce a 5-year balanced budget, and the fact that the city is exploring external borrowing options. After the presentation the committee indicated that prior to the next session priority needs to be set for items requested based on need in each department, a reconciliation of grant funding and city funding to be included in calculations, different borrowing options for the city and the required increase of levy and tax amount for residents to fund the projects.

Notes of line items:

Fleet- No changes or direction provided

Equipment – Explore the option of partnering with other Northeast communities for the fittest machine requested, no further changes or direction.

Transportation Network- no questions or direction provided

Utility Network – no questions or direction provided

Building – no questions or direction provided

Development and Planning – suggestion to defer the Urban RV Park and use a portion of those funds to increase planning. Would like to see the development of Burke Park included in this section, also to inquire about obtaining more land for the Anderson Land Acquisition portion.

3:10 pm – Director of Protective Services left the meeting

IN CAMERA SESSION – 5:04 pm

2. Out of Scope Employee Policy

3. City Manager Contract Discussions

The meeting adjourned at 5:35 p.m.

Mayor

City Clerk