

CITY OF MELFORT

February 13, 2017

Minutes of the City of Melfort Regular Meeting held on Monday, February 13, 2017, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Phillips, Mitchell, Hoenmans, Terry and Benson.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; T. Scaife, Director of Community Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

17-43(a) **AMEND MINUTES, REGULAR COUNCIL MEETING, JANUARY 16, 2017:**
Hoenmans That the minutes of the Regular Council meeting held on January 16, 2017, recording the
Terry Main Street Delegation, be amended to read that Councillor Hoenmans declared a conflict of interest due to the fact that he and his wife have entered into a purchase agreement for a home in the Main Street zone. **Carried**

17-43 **MINUTES, REGULAR COUNCIL MEETING, JANUARY 16, 2017:**
Phillips That the minutes of the Regular Council meeting held on January 16, 2017, be adopted as
Mitchell amended. **Carried**

17-44 **MINUTES, SPECIAL COUNCIL MEETING, JANUARY 20, 2017:**
Phillips That the minutes of the Special Council meeting held on January 20, 2017, be adopted as
Hoenmans circulated. **Carried**

17-45 **MINUTES, SPECIAL COUNCIL MEETING, FEBRUARY 2, 2017:**
Terry That the minutes of the Special Council meeting held on February 2, 2017, be adopted as
Benson circulated. **Carried**

DELEGATION

S/Sgt. Deon Marquis, NCO, Melfort RCMP Detachment

New S/Sgt. Deon Marquis introduced himself to Council and stated that he looks forward to familiarizing himself with the community, re-evaluating policing priorities and addressing any concerns Council may have. He submitted the December report and a 2016 Community Policing Report and asked Council to contact him with any questions. On behalf of Council, Councillor Phillips welcomed S/Sgt. Marquis to the City.

17-46 **BUILDING OFFICIAL APPOINTMENT – MUNICODE SERVICES LTD.:**
Hoenmans That subject to the terms of the Contract for Plan Review and Inspection Services dated
Phillips February 12, 2004, between the City of Melfort and *MuniCode Services Ltd.*, that we appoint the following individuals as the Building Officials for the City of Melfort, under the authority of Subsection 5(4) of *The Uniform Building and Accessibility Standards Act*: Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin and Shenah Cartier of *MuniCode Services Ltd.* **Carried**

17-47 **PROCLAMATIONS:**
Mitchell That we approve the following proclamations and that we authorize the Mayor to authenticate
Phillips same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
February 22, 2017	Melfort Girl Guide Association	"Girl Guides World Thinking Day"
April 24 – 30, 2017	Operation Lifesaver	"Rail Safety Week" Carried

17-48
Phillips
Hoenmans

MUTUAL ACCESS AND NO BUILDING AREA AGREEMENT – STONEGATE:

That the Mayor and City Clerk be authorized to execute the Mutual Access and No Build Area Agreement dated January 23, 2017, to grant a restrictive covenant providing a right of way for access to the StoneGate property for Surface Parcels 203114337, 203114326, 203054958 and 166254778. **Carried**

17-49
Terry
Benson

SPECIAL NEEDS TRANSIT CONTRACT:

That we authorize the Mayor and City Clerk to enter into the Special Needs Transit Service Contract between Linda Sochaski and the City of Melfort, for a term commencing on the 9th day of February, 2017, expiring January 31, 2018, for an amount of Six Thousand Dollars (\$6,000.00) per month, plus GST. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Jan 24/17: Clerk S. Person, City of PA re: proposed Wapiti Regional Library boundary change.
2. Jan 31/17: 4-H Saskatchewan invitation to attend 100th Anniversary Gala.
3. Wapiti Valley Regional Park Authority October 31, 2016, financial statements.
4. Jan 19/17 & Nov 17/16: Minutes of Melfort & District Museum Board.
5. Jan 30/17: RM of Flett's Springs No. 429 re: 2017 Board and Committee appointments.
6. Feb 1/17: Email from B. McInnis re: 1967 Centennial Student Exchange program from Vancouver Island to Melfort.
7. Jan 27/17: A. Taylor, SCAA re: invitation to celebrate "Archives Week" by attending "Coffee & Conversation: Coffee Row throughout the Ages" at the Museum on Wed, Feb 15 from 2:00 – 4:00 pm.
8. Feb 3/17: N. Campbell, SPRA CEO re: 2017 Communities in Bloom Participation. Referred to Community Services.
1. Feb 3/17: Email from A. Poirier requesting Council to demand that the provincial government stop all privatization of Crowns and public services.
2. Feb 4/17: Email from J. Marshall requesting Council to demand that the provincial government stop all privatization of Crowns and public services. If Council members become concerned about privatization in the future, Council will send a letter to the provincial government.

17-50
Phillips
Mitchell

MINUTES, COMMITTEE OF THE WHOLE, JANUARY 16, 2017:

That the minutes of the Committee of the Whole meeting held on January 16, 2017, be adopted as circulated. **Carried**

17-51
Mitchell
Phillips

MINUTES, COMMITTEE OF THE WHOLE, JANUARY 20, 2017:

That the minutes of the Committee of the Whole meeting held on January 20, 2016, be adopted as circulated. **Carried**

LEGISLATIVE & FINANCE DEPARTMENT REPORT

17-52
Hoenmans
Phillips

MINUTES, COMMUNITY SERVICES COMMITTEE, FEBRUARY 9, 2017:

That the minutes of the Community Services Committee meeting held on February 9, 2017, be adopted as circulated. **Carried**

17-53
Phillips
Hoenmans

POLICY 7.1.55 – NLP POOL BOOKING POLICY:

That we approve the adoption of City of Melfort Policy No. 7.1.55, entitled "*NLP Pool Booking Policy*". **Carried**

- 17-54 **AMEND POLICY 7.2.30 – FREE FACILITY USAGE POLICY:**
Hoenmans That we approve the amendment of City of Melfort Policy 7.2.30, entitled “*Free Facility Usage*
Phillips *Policy*”. **Carried**

BUILDING PERMIT REPORT – JANUARY, 2017

COMMUNITY SERVICES DEPARTMENT REPORT

- 17-55 **MINUTES, WORKS & UTILITIES COMMITTEE, FEBRUARY 10, 2017:**
Terry That the minutes of the Works & Utilities Committee meeting held on February 10, 2017, be
Benson adopted as circulated. **Carried**

FIRE CHIEF REPORT – JANUARY, 2016

BYLAW ENFORCEMENT REPORT – JANUARY, 2016

WORKS & UTILITIES DEPARTMENT REPORT

- 17-56 **BYLAW 2017-02:**
Phillips That Bylaw 2017-02, being a bylaw to amend Bylaw 2013-15 known as *The Property*
Hoenmans *Maintenance & Nuisance Abatement Bylaw*, be introduced and read a first time. **Carried**

- 17-57 **BYLAW 2017-02:**
Phillips That Bylaw 2017-02 be read a second time. **Carried**
Mitchell

- 17-58 **BYLAW 2017-02:**
Terry That Bylaw 2017-02 be given three readings at this meeting. **Carried Unanimously**
Benson

- 17-59 **BYLAW 2017-02:**
Terry That Bylaw 2017-02 be read a third time and passed. **Carried**
Benson

- 17-60 **BYLAW 2017-03:**
Hoenmans That Bylaw 2017-03, being a bylaw to regulate, control and provide for the licensing of
Phillips taxicabs and taxicab drivers in the City of Melfort, be introduced and read a first time. **Carried**

- 17-61 **BYLAW 2017-03:**
Mitchell That Bylaw 2017-03 be read a second time. **Carried**
Phillips

- 17-62 **BYLAW 2017-03:**
Terry That Bylaw 2017-03 be given three readings at this meeting. **Carried Unanimously**
Benson

- 17-63 **BYLAW 2017-03:**
Phillips That Bylaw 2017-03 be read a third time and passed. **Carried**
Mitchell

ANNOUNCEMENTS

- Councillor Hoenmans congratulated Mr. Don Moskal on his volunteer award.
- Councillor Phillips was pleased to see a 7.5% increase in Melfort's population in the 2016 census.
- Mayor Lang reported on his attendance at the Mason Gariepy fundraiser, which was well attended, raising approximately \$20,000.
- The Kinsmen & Kinettes are holding their Telemiracle Cabaret this weekend.
- Councillor Hoenmans reminded the public that in celebration of Archives Week, the Museum is hosting Coffee & Conversation, Melfort's Coffee Row, on February 15th from 2-4 pm.

**17-64
Mitchell
Phillips**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:05 p.m.

Mayor

City Clerk