

CITY OF MELFORT

June 10, 2019

Minutes of the City of Melfort Regular Meeting held on Monday, June 10, 2019, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:01 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Benson, George, Terry and Hoenmans.

STAFF: R. Danberg, City Manager; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities; J. Everitt, Director of Protective Services; B. Lutz, Director of Development, Planning & Community Relations and H. Audette, City Clerk.

19-114
Terry
Benson

MINUTES, REGULAR COUNCIL MEETING, MAY 6, 2019:

That the minutes of the Regular Council meeting held on May 6, 2019, be adopted as circulated. **Carried**

19-115
Mitchell
Hoenmans

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
June, 2019	Saskatchewan Parks and Recreation Association	"Recreation & Parks Month"
July 5, 2019	Saskatchewan Prevention Institute	"National Injury Prevention Day"
Oct 6-12, 2019	EMFS Government Relations	"2019 Fire Prevention Week"

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. May 29, 2019: Letter from Mayor Lang to Minister of Finance re: cannabis excise tax sharing agreement.
2. May 15, 2019: E-mail from T. Murphy, CEO re: AGM, Wapiti Regional Library 2018 Annual Report and 2019 Budget.
3. May 6/19: D. McHarg re: expand season for compost site. Referred to Works & Utilities.
4. May 27/19: D. Sheldon re: dust control on Stepney Street. Referred to Works & Utilities.
5. May 22/19: P. Dubois, Northeast Christian Fellowship re: request for tax exemption on 901 Main Street. The Legislative & Finance Committee has determined that the property will remain taxable until an occupancy permit is issued for the building.
6. May 9/19: L. Baerwald, GM Plus Industries re: tax exemption on 609 Hamilton Ave W. The municipal portion has been cancelled.
7. June 6/19: L. Lawrence, MindBody Balance Therapies re: request for free use of KVC. Referred to Community Services.

19-116
Hoenmans
Mitchell

MINUTES, COMMITTEE OF THE WHOLE, MAY 6, 2019:

That the minutes of the Committee of the Whole meeting held on May 6, 2019, be adopted as circulated. **Carried**

19-117
Mitchell
Hoenmans

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, MAY 31, 2019:

That the minutes of the Legislative & Finance Committee meeting held on May 31, 2019, be adopted as circulated. **Carried**

19-118
Hoenmans
Mitchell

AMEND CODE OF CONDUCT POLICY 1.6.27:

That we approve the amendment of City Policy 1.6.27, entitled "Code of Conduct". **Carried**

19-119
Mitchell
Hoenmans

PROCEED TO ACQUIRE TITLE – SIX-MONTH NOTICE:

That we authorize the City Treasurer to proceed to acquire title, through Section 22 of *The Tax Enforcement Act*, on the properties identified on the following list:

Roll No.	Legal Address	Title
306012170	LOT: 18; BLOCK: 12; PLAN #: Q1004	112382917
306012170	LOT: 19; BLOCK: 12; PLAN #: Q1004	112382928
402012450	LOT: NW-12-45-19-W2, EXT 95	136668235
402012450	LOT: NW-12-45-19-W2, EXT 96	136668246
404026030	LOT: 3; BLOCK: 26; PLAN #: E4566	148923726
404026120	LOT: 12; BLOCK: 26; PLAN #: E4566	140371567
404040070	LOT: 7; BLOCK: 40; PLAN #: H5028	139053797
404040110	LOT: 11; BLOCK: 40; PLAN #: H5028	134840358
406060170	LOT: 17; BLOCK: 60; PLAN #: U1046	144547184
406061140	LOT: 14; BLOCK: 61; PLAN #: U1046	112561972
407010620	LOT: 20; BLOCK: 106; PLAN #: 77PA14919	127837514
503012450	LOT: SW-12-45-19-W2, EXT 2	136625610
503012450	LOT: SW-12-45-19-W2, EXT 25	136625586
503012451	BLOCK: AA; PLAN #: 101504191, Ext 9	136668167
503012451	BLOCK: BB; PLAN #: 101504191, Ext 10	136668189
505002255	LOT: 35; BLOCK: 2; PLAN #: 102255971	149953315
505021020	LOT: 2; BLOCK: 21; PLAN #: G3640	112847856

Roll No.	Legal Address	Title
505031240	LOT: 24; BLOCK: 31; PLAN #: G3640	148870851
505031240	LOT: 24; BLOCK: 31; PLAN #: G3640	148870862
505033070	LOT: 7; BLOCK: 33; PLAN #: G3640	149429324
505033070	LOT: 7; BLOCK: 33; PLAN #: G3640	137957169
505033070	LOT: 7; BLOCK: 33; PLAN #: G3640	137957204
505034030	LOT: 3; BLOCK: 34; PLAN #: G3640	142083671
506074270	LOT: 27; BLOCK: 74; PLAN #: CZ4010	139772537
506098030	LOT: 3; BLOCK: 98; PLAN #: 74PA06609	143842776
506098370	LOT: 37; BLOCK: 98; PLAN #: 74PA06609	137896925
604025190	LOT: 18; BLOCK: 25; PLAN #: O4710, Ext 8	141782283
604025190	LOT: 18; BLOCK: 25; PLAN #: O4710, Ext 8	141782339
604025190	LOT: 19; BLOCK: 25; PLAN #: O4710	141782340
604025190	LOT: 19; BLOCK: 25; PLAN #: O4710	141782351
605125090	LOT: 9; BLOCK: 125; PLAN #: 102124572	144933688
605125100	LOT: 10; BLOCK: 125; PLAN #: 102124572	144934870
605125160	LOT: 16; BLOCK: 125; PLAN #: 102159244	145218584
605125190	LOT: 19; BLOCK: 125; PLAN #: 102159244	145218607

Carried

19-120
Hoenmans
Mitchell

TAX CANCELLATIONS:

That tax cancellations, in the amount of \$28,732.00, be approved. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – MAY, 2019

LEGISLATIVE & FINANCE DEPARTMENT REPORT

19-121
Phillips
George

MINUTES, COMMUNITY SERVICES COMMITTEE, MAY 30, 2019:

That the minutes of the Community Services Committee meeting held on May 30, 2019, be adopted as circulated. **Carried**

19-122
George
Phillips

MINUTES, COMMUNITY SERVICES COMMITTEE, JUNE 4, 2019:

That the minutes of the Community Services Committee meeting held on June 4, 2019, be adopted as circulated. **Carried**

19-123
Phillips
George

CiB COMMUNITY GARDEN PARTNERSHIP AGREEMENT:

That Council approves the execution of the Partnership Letter of Agreement between the City of Melfort and Communities in Bloom Inc., to define the terms and conditions for the management, organization and coordination of the community garden project at Spruce Haven Park, for a three-year term expiring October 31, 2022. **Carried**

19-124
George
Phillips

HUMBOLDT STRONG COMMUNITY FOUNDATION DONATION:

WHEREAS, on April 6, 2018, the community of Humboldt, Saskatchewan, the nation of Canada and people all over the world were devastated by news of a highway tragedy that killed 16 Humboldt Broncos' players, coaches and personnel, and injured, in many cases severely, the 13 other passengers;

AND WHEREAS, the HumboldtStrong Community Foundation Inc. graciously donated \$100,000 to the City of Melfort, one of the five communities of first responders who provided aid after the crash;

BE IT RESOLVED THAT in order to create a meaningful legacy to honour those souls lost and those living with the impact of the tragedy, the City of Melfort approves the allocation of \$50,000 to the Melfort Heliport Project, \$25,000 to the Melfort Hospital for a Video Laryngoscope and \$25,000 to the creation of a Fun Zone at the Northern Lights Palace Arena, plus permanent recognition of this gift to be installed in the Palace Lobby. We remain forever grateful #HumboldtStrong. **Carried**

19-125
Phillips
George

WATER SKI WAKEBOARD SASKATCHEWAN MOU:

That Council agree to enter into a Memorandum of Understanding between the City of Melfort and Water Ski Wakeboard Saskatchewan (WSWS) to explore the feasibility of establishing a provincial waterski and wakeboard training facility at the Melfort Reservoir. **Carried**

19-126
George
Phillips

PROPOSED SUBDIVISION – ORR DRIVE – LOTS 48-59, BLK 105:

That the Council of the City of Melfort approve the subdivision of part of Block 105, Plan No. 101951311 and all of Lots 16 & 17, Block 105, Plan No. 102076411, to create new Lots 48 to 59, Block 105, as shown on the attached Plan of Proposed Subdivision dated May 17, 2019, prepared by Meridian Surveys Ltd. **Carried**

19-127
Phillips
George

LAND SALE – ORR DRIVE – RUISSEAU EAST DEVELOPMENT:

That the Council of the City of Melfort approves the sale of a portion of Block 105, Plan 101951311 and all of Lots 16&17, Block 105, Plan 102076411 within SW ¼ 8-45-18-W2, consisting of approximately 1.49 acres to be subdivided and titled as outlined on Schedule 'A', to Ruisseau East Development, as detailed in the Agreement for Sale of Land. **Carried**

MUNICIPAL POLICING REPORT – APRIL, 2019

BUILDING PERMIT REPORT – MAY, 2019

COMMUNITY SERVICES DEPARTMENT REPORT

PROTECTIVE SERVICES DEPARTMENT REPORT

19-128
Terry
Benson

MINUTES, WORKS & UTILITIES COMMITTEE, MAY 29, 2019:

That the minutes of the Works & Utilities Committee meeting held on May 29, 2019, be adopted as circulated. **Carried**

WORKS & UTILITIES DEPARTMENT REPORT**PUBLIC HEARING – BYLAW 2019-14 – ACCESS CLOSURE – BLK G**

Mr. Kirk Oh, General Manager of the Bluebird Hotel, objected to the proposed closure of the west access, referring to his written submission dated June 6, 2019, citing:

- a) a safety issue for emergency vehicles and trucks unable to access and exit on the north side,
- b) a depreciation in his property value with the removal of the main entrance,
- c) this access was created by City predecessors and engineers,
- d) the building has been there for over 40 years without issue and there has been no accidents in the five years he's owned the property.

The Director of Protective Services indicated that the north side would be the fire department's primary access, due to the significant length of hose lay to the west access. Councillor Terry added that this access has been identified as a severe public safety issue and the fact that it has been there a long time does not make it right.

Mr. Pat McInnerney stated that removing the access will not solve the problem and the city should be filling two large holes in the vicinity. He noted an issue with the entire radius of the curb, as well as the access to the hotel south of the tracks. Councillor Terry advised that the traffic safety engineer completed a study of the entire city in order to prepare the master plan. The Director reported that the long-term plan recommends the installation of a roundabout to address the issues at the Shadd Drive/Saskatchewan Drive intersection; however, this option would still require the removal of the west access.

19-129
Terry
Benson

BYLAW 2019-14:

That Bylaw 2019-14, being a bylaw to provide for the closure of an access to a public highway connector route, be introduced and read a first time. **Carried**

19-130
Terry
Benson

BYLAW 2019-14:

That Bylaw 2019-14 be read a second time. **Carried**

19-131
George
Phillips

BYLAW 2019-14:

That Bylaw 2019-14 be given three readings at this meeting. **Carried Unanimously**

19-132
Phillips
George

BYLAW 2019-14:

That Bylaw 2019-14 be read a third time and passed as read. **Carried**

19-133
Mitchell
Hoemans

BYLAW 2019-15:

That Bylaw 2019-15, being a bylaw to establish a code of ethics for members of Melfort City Council, be introduced and read a first time. **Carried**

19-134
Terry
Benson

BYLAW 2019-15:

That Bylaw 2019-15 be read a second time. **Carried**

19-135
Terry
Benson

BYLAW 2019-15:

That Bylaw 2019-15 be given three readings at this meeting. **Carried Unanimously**

19-136 **BYLAW 2019-15:**
Hoemmans That Bylaw 2019-15 be read a third time and passed. **Carried**
Mitchell

19-137 **BYLAW 2019-16:**
Mitchell That Bylaw 2019-16, being a bylaw to amend Bylaw No. 2019-12, known as The Exemption
Hoemmans Bylaw, be introduced and read a first time. **Carried**

19-138 **BYLAW 2019-16:**
George That Bylaw 2019-16 be read a second time. **Carried**
Phillips

19-139 **BYLAW 2019-16:**
Terry That Bylaw 2019-16 be given three readings at this meeting. **Carried Unanimously**
Benson

19-140 **BYLAW 2019-16:**
Terry That Bylaw 2019-16 be read a third time and passed. **Carried**
Benson

ANNOUNCEMENTS

- The Melfort & District Museum has invited Council and staff to their opening BBQ on Wednesday, June 12 at 5 pm.
- A Special Council meeting was scheduled on Monday, June 17, at 11:30 a.m. for presentation of the financial statements.

19-141 **ADJOURNMENT:**
Terry That this meeting be adjourned. **Carried**
Benson

The meeting adjourned at 6:31 p.m.

Mayor

City Clerk