

# CITY OF MELFORT

January 16, 2017

Minutes of the City of Melfort Regular Meeting held on Monday, January 16, 2017, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors George, Phillips, Mitchell, Hoenmans, Terry and Benson.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; T. Scaife, Director of Community Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

17-1  
George  
Mitchell

## **MINUTES, REGULAR COUNCIL MEETING, DECEMBER 12, 2016:**

That the minutes of the Regular Council meeting held on December 12, 2016, be adopted as circulated. **Carried**

## **DELEGATIONS**

### **Derek Erickson – Taxi Service in Melfort**

Mr. Erickson reviewed his presentation to Council dated January 16, 2017, pointing out the need for reliable taxi services in Melfort. He noted that Saskatchewan leads the country in impaired charges and cited impaired driving statistics in Melfort that resulted in collisions and/or injuries. Mr. Erickson reviewed the history of the taxi service issue in Melfort, advising that some communities mandate operating hours. A dual camera/dashcam or GPS tracker may mitigate safety concerns. He presented letters of support and urged Council to consider his recommendations for amendments to the taxi bylaw. Mayor Lang thanked Mr. Erickson for his presentation, advising that Council is making some changes to the bylaw tonight in the hope that it will encourage better service. The City will be monitoring the result of these amendments.

### **Tara Muntain & Ena McAuley – Main Street Melfort**

Councillor Hoenmans declared a conflict of interest due to the fact that he and his wife have entered into a purchase agreement for a home in the Main Street zone and left the meeting at 5:18 p.m. Mrs. Muntain announced that they are now proud owners of the TJ's building and are grateful to have access to the Main Street Saskatchewan funding to complete building improvements. Becoming an accredited community has benefited all citizens and networking has produced a cohesive, working relationship between Main Street business owners. Mrs. McAuley, proud owners of George Home Hardware for 10 years and part of the business community for 40 years, noted that Main Street is the heart of the community and that the health of a community is measured by its downtown core. As taxpayer, business owner and volunteer, she urged Council to continue supporting Main Street Melfort citing the trees/ambiance, networking and events as huge improvements. Mrs. McAuley stated that the program is working and we will soon see physical changes. Mayor Lang thanked the delegation and advised that Council will be reviewing the matter during budget deliberations. Councillor Hoenmans returned at 5:26 p.m.

17-2  
Phillips  
Hoenmans

## **2017 BOARD AND COMMITTEE APPOINTMENTS:**

That we approve the following 2017 Board and Committee appointments:

<u>Organization</u>	<u>Member</u>	<u>Term Expiry</u>
Airport Board	Bruce Schell	December 31, 2018
	Walter Dupin	December 31, 2018
Community Development Advisory Committee	Dara McMunn	December 31, 2018
	Jeff McAuley	December 31, 2018
	Warren Salen	December 31, 2018
	Judy Dickie	December 31, 2017

	Richelle Rogers	December 31, 2018
Melfort & District Museum	Larry Sparks	December 31, 2018
	Dale Link	December 31, 2018
	Ingvar Berggren	December 31, 2018 <b>Carried</b>

**17-3 RETAIN GORD KRISMER & ASSOCIATES – BOARD OF REVISION:****Mitchell  
George**

That we retain Gord Krismer & Associates Ltd., Regina, Saskatchewan, to provide Board of Revision services for the City of Melfort. And further, that Christina Krismer be appointed as Secretary to the Board. **Carried**

**17-4 APPOINT SUMASSURE VOTING DELEGATE:****Phillips  
Mitchell**

That we appoint Councillor Glenn George as voting delegate to represent the City of Melfort at the SUMAssure Subscribers Annual General Meeting on Sunday, February 5, 2017, in Saskatoon, Saskatchewan. **Carried**

**17-5 LANDFILL-SHOP VENDING CONTRACT:****Terry  
Benson**

That we authorize the Mayor and City Clerk to enter into an Agreement between the City of Melfort and Dale's Snacks Vending, c/o Dale Wojciechowski, Melfort, Saskatchewan, for the installation, operation and maintenance of vending machines at the Melfort Landfill and Works & Utilities Shop, for a term commencing January 1, 2017, and ending December 31, 2018. **Carried**

**17-6 PROCLAMATION:****Hoenmans  
Phillips**

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
February 20, 2017	Kin Canada	"Kinsmen and Kinettes Day"
Feb 19 – 25, 2017	Kin Canada	"Kinsmen and Kinettes Week" <b>Carried</b>

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Dec 6/16: SUMA re: membership information
2. Dec 19/16: Sask Municipal Board re: municipal debt limit.
3. Dec 20/16: Sask Housing re: Melfort Housing Board of Directors.
4. Dec 28/16: Letter of thanks to Hermus Family for donation of bricks – Historic Post Office.
5. Jan 5/17: M. Annand, Annand Law Office re: solicitor retainer.
6. Feb 5/17: SUMAssure Annual General Meeting – February 5, 2017.
7. Nov 30/17: Melfort Business Revitalization Corporation Minutes.

**17-7 MINUTES, COMMITTEE OF THE WHOLE, DECEMBER 16, 2016:****Mitchell  
George**

That the minutes of the Committee of the Whole meeting held on December 16, 2016, be adopted as circulated. **Carried**

**17-8 MINUTES, COMMITTEE OF THE WHOLE, DECEMBER 23, 2016:****Phillips  
Hoenmans**

That the minutes of the Committee of the Whole meeting held December 23, 2016, be adopted as circulated. **Carried**

**17-9 MINUTES, COMMITTEE OF THE WHOLE, JANUARY 5, 2017:****Terry  
Benson**

That the minutes of the Committee of the Whole meeting held January 5, 2017, be adopted as circulated. **Carried**

17-10  
George  
Mitchell

**2017 CAPITAL BUDGET AND 5-YEAR CAPITAL PROGRAM:**

That we adopt the City of Melfort 2017 General Capital, Utility Capital, Landfill Capital and Special Capital Budgets, in addition to the 2017-2021 Five-Year Capital Program and 2017 Operational & Capital Reserves, as finalized during the Council budget sessions held December 16 and 23, 2016. **Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – DECEMBER, 2016**

**LEGISLATIVE & FINANCE DEPARTMENT REPORT**

17-11  
Hoenmans  
Phillips

**MINUTES, COMMUNITY SERVICES COMMITTEE, JANUARY 12, 2017:**

That the minutes of the Community Services Committee meeting held on January 12, 2017, be adopted as circulated. **Carried**

17-12  
Phillips  
Hoenmans

**MINUTES, PRESERVATION AND REHABILITATION COMMITTEE, DECEMBER 15, 2016:**

That the minutes of the Preservation and Rehabilitation Committee meeting held on December 15, 2016, be received. **Carried**

17-13(a)  
Terry  
George

**AMEND HISTORIC POST OFFICE USAGE POLICY:**

That we amend the proposed City Policy 7.1.32, Clause 4.1, by deleting the word “renter” and substituting the word “user”. **Carried**

17-13  
Hoenmans  
Phillips

**HISTORIC POST OFFICE USAGE POLICY 7.1.32:**

That we approve City Policy 7.1.32, entitled “*Historic Post Office Usage Policy*”, as amended. **Carried**

17-14  
Phillips  
Hoenmans

**COMMERCIAL/INDUSTRIAL LAND SALE PRICES:**

WHEREAS, the Development Levy Bylaw enacted in 2014, which phased-in the commercial/industrial rate over 10 years, was amended in June, 2016, to reduce the rate for commercial and industrial land and extend the phase-in period to 20 years;

AND WHEREAS, the sale price of commercial and industrial land must be adjusted to reflect the changes to the development levy, while protecting the value of the land;

BE IT RESOLVED THAT the land sale rates for commercial and industrial property be frozen at the 2016 value, with the exception of the annual inflationary increase, until 2020, when application of the development levy will resume until such time as it is fully implemented. **Carried**

**BUILDING PERMIT REPORT – DECEMBER, 2016**

**COMMUNITY SERVICES DEPARTMENT REPORT**

17-15  
Terry  
Benson

**MINUTES, AIRPORT BOARD, DECEMBER 13, 2016:**

That the minutes of the Airport Board meeting held on December 13, 2016, be received. **Carried**

17-16  
Terry  
Benson

**MINUTES, COMMUNITY SPECIAL NEEDS TRANSIT, DECEMBER 16, 2016:**

That the minutes of the Community Special Needs Transit Committee meeting held on December 16, 2016, be received. **Carried**

- 17-17 **MINUTES, PROTECTIVE SERVICES, JANUARY 10, 2017:**  
Terry Benson That the minutes of the Protective Services Commission meeting held on January 10, 2017, be received. **Carried**
- 17-18 **AMEND POLICY 3.6.60 – SPECIAL NEEDS TRANSIT OPERATION:**  
Terry Benson That we approve the amendment of Policy 3.6.60, entitled “*Special Needs Transit Operation*”. **Carried**

**FIRE CHIEF REPORT – DECEMBER, 2016**

**BYLAW ENFORCEMENT REPORT – DECEMBER, 2016**

**MUNICIPAL POLICING REPORTS – JULY-DECEMBER, 2016**

**WORKS & UTILITIES DEPARTMENT REPORT**

**PUBLIC HEARING – AMEND BASIC PLANNING STATEMENT 96-08**

Council received correspondence from Capital Property Merchants Ltd. dated January 12, 2017, objecting to Bylaw 2016-25, an amendment to the Basic Planning Statement.

- 17-19 **BYLAW 2016-25:**  
Hoenmans Phillips That Bylaw 2016-25, being a bylaw to amend Schedule ‘A’ of Bylaw 96-08, known as *The Basic Planning Statement*, to provide for and regulate an area for institutional and community service uses, be read a second time. **Carried**
- 17-20 **BYLAW 2016-25:**  
Mitchell George That Bylaw 2016-25 be read a third time and passed. **Carried**

**PUBLIC HEARING – AMEND ZONING BYLAW 96-09**

Council received correspondence from Capital Property Merchants Ltd. dated January 12, 2017, objecting to Bylaw 2016-26, an amendment to the Zoning Bylaw.

- 17-21 **BYLAW 2016-26:**  
Phillips Hoenmans That Bylaw 2016-26, being a bylaw to amend Bylaw 96-09, known as *The Zoning Bylaw*, to create a new Institutional Community Service District, be read a second time. **Carried**
- 17-22 **BYLAW 2016-26:**  
Terry Benson That Bylaw 2016-26 be read a third time and passed. **Carried**
- 17-23 **BYLAW 2017-01:**  
Terry George That Bylaw 2017-01, being a bylaw to regulate, control and provide for the licensing of taxicabs and taxicab drivers in the City of Melfort, be introduced and read a first time. **Carried**
- 17-24(a) **BYLAW 2017-01:**  
Mitchell George That Bylaw 2017-01, Schedule “C”, subsections 1(a)(i) and 1(a)(ii) be amended to delete the phrase “12:00 midnight” and substitute the phrase “10:00 p.m.”. **Carried**

**17-24**  
**Mitchell**  
**Phillips**

**BYLAW 2017-01:**

That Bylaw 2017-01 be read a second time, as amended. **Carried**

**17-25**  
**Terry**  
**Hoenmans**

**BYLAW 2017-01:**

That Bylaw 2017-01 be given three readings at this meeting. **Carried Unanimously**

**17-26**  
**George**  
**Phillips**

**BYLAW 2017-01:**

That Bylaw 2017-01 be read a third time and passed. **Carried**

**ANNOUNCEMENTS**

- Councillor Mitchell congratulated the Melfort Curling Club on hosting a very successful Provincial Juniors.
- Councillor George congratulated Danny Fiedelleck and his team on being named the Canadian Special Olympics Curling Team of the Year.
- Councillor Phillips reported on the Rotary Club's Exchange Student get together held in Melfort over the weekend.
- Council agreed to monitor the taxi service amendments and evaluate the service after one month.

**17-27**  
**George**  
**Mitchell**

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:31 p.m.

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Mayor

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City Clerk