

CITY OF MELFORT

August 10, 2020

Minutes of the City of Melfort Regular Meeting held on Monday, August 10, 2020, in the City Hall Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors George, Phillips, Mitchell, Hoenmans, Benson and Terry.

STAFF: R. Danberg, City Manager; B. Lutz, Director of Planning, Development & Community Relations; S. Stewart, Director of Protective Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

20-130
Hoenmans
Mitchell

MINUTES, REGULAR COUNCIL, JULY 13, 2020:

That the minutes of the Regular Council meeting held on July 13, 2020, be adopted as circulated.

DELEGATIONS

Access Communications – Mr. Martin Smith

Mr. Smith reported that effective August 17, 2020, the Access Communications office will be relocating to Darn Computers. He updated Council on Access's investment in their network across the province to expand internet services in 67 communities, including Melfort, to provide up to 300 mb/second by early September. This will allow Access Communications to launch next-generation products such as cloud-based video on demand. Mayor Lang thanked Mr. Smith for his presentation and commented that Access is a valuable addition to our community.

MNP LLP – 2019 Financial Statement

On behalf of MNP LLP, Mr. Jonathan Neigum presented the draft Audited Financial Statement to Council for the year ended December 31, 2019, reviewing the management responsibility letter and independent auditor's report. Mr. Neigum thanked management and staff for their assistance in completing the audit under COVID restrictions.

GENERAL SUNDRY COMMUNICATION ITEMS

1. July 21/20: CN News Release – new grain hoppers can move more grain.
2. July 17/20: Saskabuds Cannabis re: request that Council limit the number of cannabis licenses in Melfort to one. The request was directed to Administration for research, to be brought back to Community Services for discussion and potentially a recommendation to Council.
3. July 7/20: Mayor C. Copeland, City of Cold Lake re: request for municipal support to lobby the federal government to revoke their gun ban. Mayor Lang suggested that Administration gather information on whether other Saskatchewan cities are supporting this request.
4. June, 2020: C. Baird, Canadian History re: request for sponsorship of podcast episode about the City of Melfort. Referred to the Community Services Committee.

20-131
Phillips
George

MINUTES, COMMITTEE OF THE WHOLE, JULY 13, 2020:

That the minutes of the Committee of the Whole meeting held July 13, 2020, be adopted as circulated. **Carried**

20-132
Hoenmans
Mitchell

2019 FINANCIAL STATEMENTS:

That the City of Melfort Financial Statements, which include the Municipal Public Accounts, for the year ending December 31, 2019, be approved. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – JULY, 2020**LEGISLATIVE & FINANCE REPORT**

20-133
Terry
Benson

MINUTES, PROTECTIVE SERVICES COMMISSION, JULY 14, 2020:

That the minutes of the Protective Services Commission meeting held July 14, 2020, be received. **Carried**

20-134
George
Phillips

MINUTES, COMMUNITY SERVICES COMMITTEE, JULY 30, 2020:

That the minutes of the Community Services Committee meeting held July 30, 2020, be adopted as circulated. **Carried**

20-135
Terry
Benson

MINUTES, PROTECTIVE SERVICES COMMITTEE, AUGUST 6, 2020:

That the minutes of the Protective Services Committee meeting held on August 6, 2020, be adopted as circulated. **Carried**

20-136
Terry
Benson

MELFORT FIRE DEPARTMENT PAY SCALE:

That the City of Melfort adopt the following restructured pay scale for the Melfort Fire Department, effective September 1, 2020:

| Position | Hourly Wage |
|---|-------------|
| Fire Chief | N/A |
| Deputy Fire Chief | \$36.02 |
| Captain | \$34.12 |
| Team Leader Exterior/Interior | \$33.12 |
| Full-Service Operations Fire Fighter | \$31.22 |
| Interior Operations Fire Fighter (Level II) | \$30.33 |
| Exterior Operations Fire Fighter (Level I) | \$26.50 |
| 6 – 12-month Probationary Fire Fighter | \$22.50 |
| 3 – 6-month Probationary Fire Fighter | \$19.50 |

Carried

MUNICIPAL POLICING REPORT – JUNE, 2020**PROTECTIVE SERVICES REPORT****COMMUNITY SERVICES REPORT**

20-137
Terry
Benson

MINUTES, WORKS & UTILITIES COMMITTEE, JULY 31, 2020:

That the minutes of the Works & Utilities Committee meeting held July 31, 2020, be adopted as circulated. **Carried**

20-138
Terry
Benson

EXPAND MEEP SCOPE OF WORK – MCDONALD AVE W:

WHEREAS, the Government of Saskatchewan Ministry of Government Relations approved the City of Melfort's Project Plan for allocation of the 2020 Municipal Economic Enhancement Program (MEEP) funding in the Funding Agreement dated June 24, 2020;

AND WHEREAS, the tender for the Broadway Avenue North Asphalt Overlay has come in underbudget by \$148,081 (\$151,081 contract amount less \$3,000 for Contract Change No. 1);

BE IT RESOLVED, that we approve an increase in the contract scope of work to include approximately 330 lineal metres of asphalt overlay on McDonald Avenue West, east of Broadway Avenue North. And further, that the City of Melfort amend the MEEP Schedule B – Project Plan and submit it to the Ministry for approval. **Carried**

WORKS & UTILITIES REPORT

- 20-139 Mitchell Hoenmans** **BYLAW 2020-11:**
That Bylaw 2020-11, being a bylaw to provide for the use of a Vote Counting System, Mail-In Ballot Voting System and other matters associated with conducting the Municipal Election, be introduced and read a first time. **Carried**
- 20-140 Mitchell Hoenmans** **BYLAW 2020-11:**
That Bylaw 2020-11 be read a second time. **Carried**
- 20-141 Phillips George** **BYLAW 2020-11:**
That Bylaw 2020-11 be given three readings at this meeting. **Carried Unanimously**
- 20-142 George Phillips** **BYLAW 2020-11:**
That Bylaw 2020-11 be read a third time and passed. **Carried**
- 20-143 Phillips George** **BYLAW 2020-12:**
That Bylaw 2020-12, being a bylaw to amend Bylaw 2019-21, known as the Sign Bylaw, be introduced and read a first time. **Carried**
- 20-144 Terry Benson** **BYLAW 2020-12:**
That Bylaw 2020-12 be read a second time. **Carried**
- 20-145 Hoenmans Mitchell** **BYLAW 2020-12:**
That Bylaw 2020-12 be given three readings at this meeting. **Carried Unanimously**
- 20-146 Mitchell Hoenmans** **BYLAW 2020-12:**
That Bylaw 2020-12 be read a third time and passed. **Carried**
- 20-147 George Phillips** **BYLAW 2020-13:**
That Bylaw 2020-13, being a bylaw to amend Bylaw 2019-19, known as the Zoning Bylaw, be introduced and read a first time. **Carried**

ANNOUNCEMENTS

- On behalf of the City of Melfort, City Manager Danberg expressed condolences to the Connolly family on the passing of Steve, a city employee and integral part of the Kerry Vickar Centre team.

- 20-148 Terry Benson** **ADJOURNMENT:**
That this meeting be adjourned. **Carried**

The meeting adjourned at 6:02 p.m.

Mayor

City Clerk