

CITY OF MELFORT

May 4, 2020

Minutes of the City of Melfort Regular Meeting held electronically on Monday, May 4, 2020, by Zoom Meeting, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors George, Phillips, Terry and Benson.

STAFF: R. Danberg, City Manager; G. Gilmore, Director of Works & Utilities; B. Lutz, Director of Planning, Development & Community Relations; S. Stewart, Director of Protective Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

20-67
George
Terry

MINUTES, REGULAR COUNCIL, APRIL 6, 2020:

That the minutes of the Regular Council meeting held on April 6, 2020, be adopted as circulated. **Carried**

20-68
Phillips
Benson

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
May 4-10, 2020	Melfort Communities in Bloom	"Communities in Bloom Week"
May 17-23, 2020	Canadian Public Works Association	"National Public Works Week"
May 13, 2020	Falun Dafa Association of Canada	"Falun Dafa Day" Carried

20-69
Terry
Benson

DEFERRAL OF SPECIAL CAPITAL PROJECTS:

That due to the impact of the global COVID-19 pandemic on the City of Melfort's 2020 Budget and cash flow projections, Council agrees to defer the following capital projects to the 2021 Special Capital Budget:

a)	Babington Avenue Subdivision	\$862,906.00
b)	Spruce Haven Park Fitness Circuit	\$ 75,000.00 Carried

20-70
George
Phillips

MELFORT HOSPITAL HELIPORT:

WHEREAS, at the regular Council meeting on October 15, 2018, the City of Melfort agreed to be responsible for the planning, design and construction of a heliport at the Melfort Hospital, provided the Municipal Health Advocacy Committee raised 100% of the funds prior to commencement of construction;

WHEREAS, the MHAC Heliport Fundraising Committee is nearing the completion of their capital campaign and expects to fully meet their fundraising goal once the tendering process is complete;

AND WHEREAS, the final construction budget cannot be determined until the project tenders are received;

BE IT RESOLVED, that we authorize the release of the tender for the Melfort Hospital Heliport Project, with the awarding of the tender being subject to the tender price coming within the funds raised by the Heliport Fundraising Committee. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Apr 14/2020: Minister Carr, Government Relations re: Deferral of Municipal By-elections.
2. Apr 14/2020: Minister Carr, Government Relations re: Assessment Appeals.
3. Apr 30/2020: E-mail from R. Stephens re: MUCC Grad celebration. The request will be forwarded to the Ministry for direction/approval and then to the Community Services Committee.

TAX COLLECTION COMPARATIVE STATEMENT – MARCH, 2020**LEGISLATIVE & FINANCE REPORT**

- 20-71** **MINUTES, PROTECTIVE SERVICES COMMISSION, APRIL 14, 2020:**
Terry That the minutes of the Protective Services Commission meeting held on April 14, 2020, be
George received. **Carried**
- 20-72** **MINUTES, PROTECTIVE SERVICES COMMITTEE, APRIL 20, 2020:**
Terry That the minutes of the Protective Services Committee meeting held on April 20, 2020, be
Benson adopted as circulated. **Carried**
- 20-73** **MINUTES, COMMUNITY SERVICES COMMITTEE, APRIL 23, 2020:**
Phillips That the minutes of the Community Services Committee meeting held on April 23, 2020, be
George adopted as circulated. **Carried**
- 20-74** **MELFORT MUSIC FESTIVAL ASSOCIATION MOU:**
Phillips That we approve the Memorandum of Understanding dated February 6, 2020, between the
George City of Melfort and the Melfort Music Festival Association to outline the terms for ownership, use, maintenance and disposal of the upright piano and grand piano at the Kerry Vickar Centre. **Carried**
- 20-75** **REDEMPTION OF NORTHERN LIGHTS RAILWAY SHARES:**
George That in accordance with the offer dated March 26, 2020, from Northern Lights Rail Ltd., the
Benson City of Melfort agrees to redeem all 50 shares at a rate of \$1,050.00 per share. **Carried**
- 20-76** **715 MCDONALD AVENUE WEST LAND SALE AGREEMENT:**
Benson That Council approve the Agreement for Sale of Land between the City of Melfort and Ben
George Hoosier for the purchase of Lot 4, Blk/Par 115, Plan 82PA08046, 715 McDonald Avenue West, subject to the terms and conditions outlined in the Agreement. **Carried**
- 20-77** **205 BROADWAY AVE NORTH LAND SALE AGREEMENT:**
Phillips That Council approve the Agreement for Sale of Land between the City of Melfort and Terry
George O’Flanagan for the purchase of Lot 3, Blk/Par 27, Plan E4566, 205 Broadway Avenue North, subject to the terms and conditions outlined in the Agreement. **Carried**

BUILDING PERMIT REPORT – MARCH & APRIL, 2020**MUNICIPAL POLICING REPORT – FEBRUARY & MARCH, 2020****PROTECTIVE SERVICES REPORT****COMMUNITY SERVICES REPORT**

- 20-78** **MINUTES, WORKS & UTILITIES COMMITTEE, APRIL 17, 2020:**
Terry That the minutes of the Works & Utilities Committee meeting held on April 17, 2020, be
Benson adopted as circulated. **Carried**
- 20-79** **MINUTES, WORKS & UTILITIES COMMITTEE, APRIL 30, 2020:**
Terry That the minutes of the Works & Utilities Committee meeting held on April 30, 2020, be
Benson adopted as circulated. **Carried**
- 20-80** **AMEND SERVICE CONNECTION POLICY 3.7.50:**
Terry That we approve the amendment of City of Melfort Policy 3.7.50, entitled “Service
Benson Connections – Sewer”. **Carried**

- 20-81(a)**
Terry Benson **AMEND RESOLUTION 20-81 – AIRPORT APRON CAPITAL FUNDING:**
That Resolution No. 20-81 be amended to delete the number “178,269.00” and substitute the number “199,072.00”. **Carried**
- 20-81**
Terry Benson **AMENDED - AIRPORT APRON CAPITAL FUNDING REALLOCATION:**
That we approve the allocation of \$199,072.00 of 2020 gas tax funding to finance the shortfall of municipal contributions towards the Airport Apron capital project, as amended. **Carried**
- Councillor Terry gave a recap of the regional usage of the Melfort Airport and thanked those surrounding municipalities who have acknowledged its importance and contributed to the project.
- 20-82**
Terry Benson **ACCUMARK AERIAL APPLICATOR LEASE:**
That we authorize the Mayor and City Clerk to enter into the Aerial Applicator Lease Agreement with Mr. Travis Karle of Accumark, Codette, Saskatchewan, for the lease of the hangar west lot within the Aerial Applicator Zone, for a term expiring December 31, 2020. **Carried**
- WORKS & UTILITIES REPORT**
- 20-83**
Terry Benson **BYLAW 2020-07:**
That Bylaw 2020-07, being a bylaw to amend Schedule ‘A’ of Bylaw 2018-03, known as the Waste and Recyclables Collection and Disposal Bylaw, be introduced and read a first time. **Carried**
- 20-84**
Phillips George **BYLAW 2020-07:**
That Bylaw 2020-07 be read a second time. **Carried**
- 20-85**
Phillips Benson **BYLAW 2020-07:**
That Bylaw 2020-07 be given three readings at this meeting. **Carried Unanimously**
- 20-86**
Terry Phillips **BYLAW 2020-07:**
That Bylaw 2020-07 be read a third time and passed. **Carried**
- 20-87**
Terry George **BYLAW 2020-08:**
That Bylaw 2020-08, being a bylaw to adopt an Emergency Planning Bylaw, be introduced and read a first time. **Carried**
- 20-88**
George Benson **BYLAW 2020-08:**
That Bylaw 2020-08 be read a second time. **Carried**
- 20-89**
Benson Terry **BYLAW 2020-08:**
That Bylaw 2020-08 be given three readings at this meeting. **Carried Unanimously**
- 20-90**
Phillips George **BYLAW 2020-08:**
That Bylaw 2020-08 be read a third time and passed as read. **Carried**

- 20-91 Terry Benson** **BYLAW 2020-09:**
That Bylaw 2020-09, known as The Melfort Fire and Protective Services Bylaw, be introduced and read a first time. **Carried**
- 20-92 George Phillips** **BYLAW 2020-09:**
That Bylaw 2020-09 be read a second time. **Carried**
- 20-93 Terry Benson** **BYLAW 2020-09:**
That Bylaw 2020-09 be given three readings at this meeting. **Carried Unanimously**
- 20-93 George Terry** **BYLAW 2020-09:**
That Bylaw 2020-09 be read a third time and passed. **Carried**
- 20-94 Terry Benson** **BYLAW 2020-10:**
That Bylaw 2020-10, being a bylaw to establish the Melfort Airport Board and set fees and charges for the Melfort Airport, be introduced and read a first time. **Carried**
- 20-95 George Phillips** **BYLAW 2020-10:**
That Bylaw 2020-10 be read a second time. **Carried**
- 20-96 Phillips Benson** **BYLAW 2020-10:**
That Bylaw 2020-10 be given three readings at this meeting. **Carried Unanimously**
- 20-97 Terry George** **BYLAW 2020-10:**
That Bylaw 2020-10 be read a third time and passed. **Carried**

ANNOUNCEMENTS

- Councillor Phillips reminded citizens that the compost site opens May 7th, operating Thursday to Saturday from 10 am to 6 pm. Spring Clean-up runs from May 11th – 21st.
- Councillor George advised that starting May 9th, the Landfill will be open Monday to Saturday, closed Sundays and Statutory Holidays.

- 20-98 George Terry** **ADJOURNMENT:**
That this meeting be adjourned. **Carried**

The meeting adjourned at 6:11 p.m.

Mayor

City Clerk