

**CITY OF MELFORT  
COMMITTEE OF THE WHOLE  
February 26, 2021**

Minutes of the City of Melfort Committee of the Whole Meeting held on Friday, February 26, 2021, in the City Hall Council Chambers, Melfort, Saskatchewan, commencing at 3:01 p.m.

**PRESENT:** COUNCIL: Councillor Terry, Deputy-Mayor; Mayor George; Councillors Mitchell, Hoenmans, Enge, Muntain and Phillips.

STAFF: A. Homes, City Manager; S. Stewart, Director of Protective Services; B. Lutz, Director of Planning, Development & Community Relations; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

**1. NORTHERN LIGHTS PALACE INTERIOR GROUT**

The Committee of the Whole approved the increase in the scope of work for the pool tiling project, to include grouting the interior of the pool. Councillor Terry asked Administration to look back and determine why the pool was not grouted earlier.

**2. 2021 PRELIMINARY OPERATING BUDGET**

The City Treasurer reviewed the budget memo dated February 18, 2021, citing the changes in level of service implemented to address the projected deficit. The normal status quo budget has been reduced to remove items that are not necessary in a COVID year.

**a) General Operating Budget**

- i) The Treasurer will check on salary coding between planning/rec admin.
- ii) Heritage Admin grants to organizations – ensure one-time funding item from previous year was removed.
- iii) Rename unit line-item descriptions to 'lease amounts' where applicable.
- iv) Council may consider adding two seasonal positions for patching and cemetery maintenance.

**b) Utility Operating Budget**

**c) Landfill**

- i) Check for coding issue between ground water testing and engineer consulting.
- ii) Review revenue and expenses for free usage at the landfill.
- iii) Recalculate percentage increases to budgeted expenses and revenues.

**d) Waste Collection**

- i) Plus Industries' request was referred to Works & Utilities Committee.
- ii) Administration will obtain a list of the extra residential carts from Greenland and check to see whether the vehicle cameras can be used to measure volume.

**e) Special Levy – Medical Recruitment and Retention**

- i) The Treasurer will prepare scenarios for Council consideration to recoup the initial \$1.545 Million investment at the Wellness Centre, including a special tax levy, mill rate increase and base tax increase.

**3. COMET FOOTBALL PARENTS' ASSOCIATION**

The Committee of the Whole recommends that Council amend the Tax Receipt Policy to include the Comet Football Parents' Association as an eligible organization.

**NEXT BUDGET MEETING:** Thursday, March 4, 2021 – 6:30 pm

The meeting adjourned at 5:01 p.m.

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Mayor

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City Clerk