

CITY OF MELFORT

October 7, 2019

Minutes of the City of Melfort Regular Meeting held on Monday, October 7, 2019, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:01 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Benson, George and Hoenmans (by speakerphone).

STAFF: R. Danberg, City Manager; S. Peterson, City Treasurer; G. Gilmore, Director of Works & Utilities; J. Everitt, Director of Protective Services; B. Lutz, Director of Development, Planning & Community Relations and H. Audette, City Clerk.

19-187
Mitchell
Phillips

MINUTES, REGULAR COUNCIL, SEPTEMBER 9, 2019:

That the minutes of the Regular Council meeting held on September 9, 2019, be adopted as circulated. **Carried**

19-188
Benson
George

MINUTES, SPECIAL COUNCIL, SEPTEMBER 25, 2019:

That the minutes of the Special Council meeting held on September 25, 2019, be adopted as circulated. **Carried**

19-189
Benson
George

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
October, 2019	Saskatchewan Ministry of Agriculture	<i>Agriculture Month</i>
Nov 16-24, 2019	Multicultural Council of Saskatchewan	<i>Saskatchewan Multicultural Week</i>
November, 2019	Adoption Support Centre of Saskatchewan Inc.	<i>Adoption Awareness Month</i>

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. Sep 13/19: I. Cazakoff, CEO Heritage Saskatchewan re: HPO selected for the Lieutenant Governor or Saskatchewan Heritage Award in the Physical Heritage Conservation category – Oct 9, 2019. RSVP to Director by October 2, 2019.
2. Aug 30/19: B. Hipkins, 2020 Provincial Festival Chair, Melfort & District Trail Riders re: Festival kick-off guided ride on Feb 28, 2020. RSVP to Clerk by January 16, 2019.
3. Sep 25/19: A. Porter, Melfort & District Museum Chair re: Request for increase in annual operating grant. Referred to budget deliberations

19-190
Phillips
Mitchell

MINUTES, COMMITTEE OF THE WHOLE, SEPTEMBER 25, 2019:

That the minutes of the Committee of the Whole meeting held on September 25, 2019, be adopted as circulated. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – SEPTEMBER, 2019

LEGISLATIVE & FINANCE DEPARTMENT REPORT

19-191
Phillips
George

MINUTES, COMMUNITY SERVICES COMMITTEE, OCTOBER 1, 2019:

That the minutes of the Community Services Committee meeting held on October 1, 2019, be adopted as circulated. **Carried**

19-192
George
Phillips

AMEND CAMPGROUND RESERVATION AND CANCELLATION POLICY 7.1.05:

That we approve the amendment of Policy 7.1.05, entitled "*Campground Reservation and Cancellation Policy*". **Carried**

19-193
Phillips
George

CONCESSION LICENSE AGREEMENT:

That we authorize the Mayor and City Clerk to enter into the Concession Agreement with Bueno Tacos and Poutine Eh! Ltd. 102077177, Prince Albert, Saskatchewan, for the operation of the main lobby concession at the Northern Lights Palace and the provision of seasonal food service to the Spruce Haven Recreation Area, for a term effective November 1, 2019, to May 31, 2021. **Carried**

19-194
George
Phillips

PLAN OF PROPOSED SUBDIVISION – PARCEL P, PLAN 102175556:

That the Council of the City of Melfort approve the subdivision of all of Parcel P, Plan 102175556, to create new Lots 1 & 2, Block P, requested by North East Outreach & Support Services, as shown on the attached Plan of Proposed Subdivision dated August 14, 2019, prepared by Meridian Surveys Ltd. **Carried**

19-195
Phillips
George

PUBLIC ART POLICY 7.3.70:

That we approve the adoption of City of Melfort Policy 7.3.70, entitled "*Public Art Policy*". **Carried**

BUILDING PERMIT REPORT – AUGUST & SEPTEMBER, 2019

PROTECTIVE SERVICES DEPARTMENT REPORT

COMMUNITY SERVICES DEPARTMENT REPORT

19-196
Benson
George

MINUTES, WORKS & UTILITIES COMMITTEE, SEPTEMBER 18, 2019:

That the minutes of the Works & Utilities Committee meeting held on September 18, 2019, be adopted as circulated. **Carried**

WORKS & UTILITIES DEPARTMENT REPORT

19-197
George
Phillips

BYLAW 2019-18:

That Bylaw 2019-18, being a bylaw to adopt an Official Community Plan for the City of Melfort, be read a second time. **Carried**

19-198
Mitchell
Phillips

BYLAW 2019-18:

That Bylaw 2019-18 be read a third time and passed. **Carried**

19-199
Phillips
George

BYLAW 2019-19:

That Bylaw 2019-19, being a bylaw to adopt a Zoning Bylaw for the City of Melfort, be read a second time. **Carried**

19-200
Phillips
Mitchell

BYLAW 2019-19:

That Bylaw 2019-19 be read a third time and passed. **Carried**

19-201
George
Phillips

BYLAW 2019-20:

That Bylaw 2019-20, being a bylaw to amend Zoning Bylaw 2019-19 to rezone two properties from CS to R2, be read a second time. **Carried**

19-202
Mitchell
Phillips

BYLAW 2019-20:

That Bylaw 2019-20 be read a third time and passed. **Carried**

- 19-203 Phillips George**
BYLAW 2019-21:
That Bylaw 2019-21, being a bylaw to regulate the use and installation of signs within the City of Melfort, be introduced and read a first time. **Carried**
- 19-204 Benson George**
BYLAW 2019-21:
That Bylaw 2019-21 be read a second time. **Carried**
- 19-205 Benson George**
BYLAW 2019-21:
That Bylaw 2019-21 be given three readings at this meeting. **Carried Unanimously**
- 19-206 Phillips Mitchell**
BYLAW 2019-21:
That Bylaw 2019-21 be read a third time and passed. **Carried**
- 19-207 Mitchell Phillips**
BYLAW 2019-22:
That Bylaw 2019-22, being a bylaw to establish administrative fees and charges in the Legislative & Finance Department, be introduced and read a first time. **Carried**
- 19-208 Benson George**
BYLAW 2019-22:
That Bylaw 2019-22 be read a second time. **Carried**
- 19-209 Benson George**
BYLAW 2019-22:
That Bylaw 2019-22 be given three readings at this meeting. **Carried Unanimously**
- 19-210 Phillips Mitchell**
BYLAW 2019-22:
That Bylaw 2019-22 be read a third time and passed. **Carried**
- 19-211 George Phillips**
BYLAW 2019-23:
That Bylaw 2019-23, being a bylaw to authorize the expropriation of land, specifically Lot 4, Blk/Par 29, Plan G3640 and Lot 6, Blk/Par 29, Plan 101871963, be introduced and read a first time. **Carried**
- 19-212 Mitchell Phillips**
BYLAW 2019-23:
That Bylaw 2019-23 be read a second time. **Carried**
- 19-213 Phillips Mitchell**
BYLAW 2019-23:
That Bylaw 2019-23 be given three readings at this meeting. **Carried Unanimously**
- 19-214 Benson George**
BYLAW 2019-23:
That Bylaw 2019-23 be read a third time and passed. **Carried**
- 19-215 Phillips George**
PLAN OF ACQUISITION – MELFORT HOSPITAL LAND:
That the Council of the City of Melfort accept the Plan for Acquisition of Land at Melfort Hospital dated September 26, 2019, and that this plan, as prepared, be deposited with the City Manager. **Carried**

19-216
George
Phillips

BYLAW 2019-24:

That Bylaw 2019-24, being a bylaw to amend Zoning Bylaw 2019-19 to rezone Lots 10 & 11, Blk/Par 34, Plan G3640 from R2 to CS and replace Table 10-5, be introduced and read a first time. **Carried**

ANNOUNCEMENTS

- Councillor Phillips reminded the public about Fall Clean Up Week, taking place October 12 – 20, 2019.
- Councillor George commented that Communities in Bloom did very well and will be visiting Council next month to report on their standing in the national competition.
- Director Gilmore reported that the 3rd Avenue Sewer Project will be starting soon.
- On behalf of Council, Mayor Lang wished Councillor Terry a speedy recovery following knee replacement surgery.

19-217
Mitchell
Phillips

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:54 p.m.

Mayor

City Clerk