

CITY OF MELFORT

December 12, 2016

Minutes of the City of Melfort Regular Meeting held on Monday, December 12, 2016, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Deputy Mayor George and Councillors Phillips, Mitchell, Hoenmans, Terry and Benson.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; T. Scaife, Director of Community Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

**16-264
Mitchell
Phillips**

MINUTES, REGULAR COUNCIL MEETING, NOVEMBER 7, 2016:

That the minutes of the Regular Council meeting held on November 7, 2016, be adopted as circulated. **Carried**

DELEGATIONS

John Wade – Royal Canadian Legion – Historic Post Office/Memorial Garden

Mr. Wade advised that the Legion is concerned about the City's proposed policy to rent out the historic Post Office for private functions, whereby the taxpayer would be paying the operating cost and any damages. The Legion relies on rental income from their building (\$450 rentals/month; \$1,100 operating/month) and is concerned about competing with the Post Office. He questioned whether the City had conducted a risk assessment of the building.

Mr. Wade referred to the Main Street Visioning Report and noted that the Legion was not included in the thank you list, even though they had granted free use for a number of Main Street rentals. On behalf of the Legion, he expressed deep concern about the proposal for a plaza and linear paths at Memorial Garden and mid-block crossings on Main Street. Other concerns include the potential closure of the lane behind the Post Office, parking, the location of the cenotaph and a lack of resources to look after the cenotaph. Memorial donations were given to the park as a legacy for the people and a tribute to veterans. He commented that the purpose of the Memorial Garden was a greenspace for reflection, although the Visioning Report states that it is underutilized. Councillor Phillips advised that the City is still looking for a use at the Historic Post Office and it is not Council's intent to create another rental facility. Councillor Hoenmans invited the Legion to attend the PARC meeting on December 15th if they would like to discuss some ideas.

Gordon Liddle – Memorial Garden

Mr. Liddle gave an overview of the activities happening at Memorial Garden – Canada Day, barbeques, Main Street concerts, as well as meditation and reflection. The Melfort Rotary Club made a plea to Council to create the park in recognition of the 100th year as a province and it was well-planned. Mr. Liddle was a member of the planning committee for six years, giving oversight and providing ongoing concern. He believes the cenotaph to be a sacred part of our culture 'Lest We Forget' and we need to hand it down from generation to generation. When Council received the Main Street Visioning Report, the Melfort Journal wrote that Council now has the opportunity to review the report and have public input before deciding their next move. He reviewed the Main Street website and visited the Main Street Office to view the diagrams of the proposed changes to Memorial Garden. When viewing the proposal for an ice rink, he questioned what adult citizen of Melfort could be so crass as to destroy this setting and this grassy area. If the City must have an outdoor rink, he suggested that they use the paved activity area. He asked whether this Council is on the same page as the Council in

2005 when they declared that this greenspace would be the permanent location of the cenotaph. Councillor George thanked Mr. Liddle for his presentation and replied that Council always wants what's best for Melfort and will do their absolute best.

16-265(a)
Terry
Phillips

AMEND 2017 BOARD & COMMITTEE APPOINTMENTS:

That Resolution No. 16-265 be amended to include the following appointments:

<u>Organization</u>	<u>Member</u>	<u>Term Expiry</u>
Community Special Needs Transit Committee	Jodi Romanow	December 31, 2017
Wapiti Valley Regional Park	Maggie Puttick	December 31, 2018

Carried

16-265
Terry
Benson

2017 BOARD & COMMITTEE APPOINTMENTS:

That we approve the attached 2017 Board and Committee appointments, as amended.

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. Oct 27/16: Ministry of Central Services re: 2017 GIL weigh scale. The Treasurer will clarify the eligibility of this property.
2. Nov 7/16: Melfort & District Museum Steering Committee minutes.
3. Nov 21/16: RM of Star City appointments to Melfort & District Planning Commission and Planning Appeals Board.
4. Nov 22/16: Hon. K. Cheveldayoff, Minister of Parks, Culture and Sport re: suspension of 2017 community rink affordability grant.
5. Nov 25/16: City of PA Notice of public hearing for proposed library boundary change. Councillor Phillips will be in contact with the Library Board and Wapiti Regional Library.
6. Nov 10/16: B. Kossey, CN re: maintaining positive dialogue on issues.
7. Sept 29/16: Minutes of Melfort Business Revitalization Corporation.
8. Dec 1/16: B. Taylor re: proposal for drag racing events at airport. Referred to Works & Utilities.
9. Dec 1/16: L. Baerwald, Plus Industries re: 2017 funding request. Referred to budget.
10. Nov 28/16: D. Nowoselsky re: police commission inquiries. Referred to Works & Utilities.
11. Dec 2/16: M. Sinclair, Saskatchewan in motion re: invitation to participate in 2017 Go Out & Play Challenge. Referred to Community Services.

16-266
Phillips
Mitchell

MINUTES, LEGISLATIVE & FINANCE COMMITTEE, NOVEMBER 10, 2016:

That the minutes of the Legislative & Finance Committee meeting held on November 10, 2016, be adopted as circulated. **Carried**

16-267
Mitchell
Phillips

NE SPCA LOAN GUARANTEE:

WHEREAS the North East SPCA is in need of assistance to secure financing for the construction of an animal shelter facility at 665 Hamilton Avenue;

AND WHEREAS the Association requests that the City guarantee a loan in order to start construction and provide financing while fundraising efforts are ongoing;

AND WHEREAS the total amount of the loan guarantee is dependent on the timing of the major benefactor's donation payments;

BE IT RESOLVED that the Council of the City of Melfort approves a loan guarantee to a maximum of \$500,000.00 to the North East SPCA, on the condition that the Association continue to fundraise and apply donations directly against the principal of the loan. **Carried**

16-268
Phillips
Mitchell

TAX CANCELLATIONS:

That we approve tax cancellations, in the amount of \$300.98, as attached. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – NOVEMBER, 2016

LEGISLATIVE & FINANCE REPORT

16-269
Phillips
Hoenmans

MINUTES, COMMUNITY SERVICES COMMITTEE, NOVEMBER 10, 2016:

That the minutes of the Community Services Committee meeting held on November 10, 2016, be adopted as circulated. **Carried**

16-270
Hoenmans
Phillips

MINUTES, COMMUNITY SERVICES COMMITTEE, DECEMBER 6, 2016:

That the minutes of the Community Services Committee meeting held December 6, 2016, be adopted as circulated. **Carried**

16-271
Phillips
Hoenmans

MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, NOV 23, 2016:

That the minutes of the Community Development Advisory Committee meeting held November 23, 2016, be received. **Carried**

16-272
Hoenmans
Phillips

EXTEND OPTION TO TERMINATE – BRIDGE ROAD LAND MANAGEMENT LTD.

That we approve an extension of the option to terminate the land sale agreement dated March 23, 2016, between the City of Melfort and Bridge Road Land Management Ltd., as set out in Clause 2(b), from October 23, 2016, to February 28, 2017. **Carried**

16-273
Phillips
Hoenmans

NLP RENTAL REDUCTION – GRAD 2017 COMMITTEE:

That we approve the rental of the Northern Lights Palace to the Grad 2017 Committee for the graduation formal to be held June 28 and 29, 2017. And further, that we grant a 50% reduction in the facility and equipment rental costs associated with the event. **Carried**

16-274
Hoenmans
Phillips

HERITAGE BUILDING INCENTIVE FUND:

That we approve City of Melfort Policy 7.4.48, entitled "*Heritage Building Incentive Policy*", to replace Policy 7.4.48 – Existing Vacant Commercial Incentive Policy, which is hereby rescinded. **Carried**

16-275
Phillips
Hoenmans

SALE OF LAND – 101 DIVISION STREET:

That we approve the sale of 101 Division Street, Lot 17, Blk/Par 34, Plan CR4994, for an amount of \$10,800.00 plus applicable taxes, in accordance with the former policy for adjacent vacant land, on the condition that the property owner consolidates the lot with their existing property at 103 Division Street. **Carried**

16-276
Terry
Benson

PLAN OF PROPOSED SUBDIVISION – WELLNESS CENTRE:

That the Council of the City of Melfort approve the subdivision of all of Parcels K & L, Plan 80PA18336 and all of Lane, Plan 80PA18336 and part of Lane, Plan G3640 and all of Lot 5, Blk/Par 29, Plan G3640, as shown on the attached Plan of Proposed Subdivision dated December 1, 2016, prepared by Meridian Surveys Ltd. **Carried**

16-277
Terry
Benson

PLAN OF PROPOSED SUBDIVISION – LOT 42, BLOCK 2, PLAN 101992260:

That the Council of the City of Melfort approve the subdivision of Lot 42, Blk/Par 2, Plan 101992260, to create new Lots 45 and 46, Blk/Par 2, as shown on the attached Plan of Proposed Subdivision dated October 19, 2016, prepared by Meridian Surveys Ltd. **Carried**

16-278 **SUBDIVISION SERVICING AGREEMENT – LOT 45, BLOCK 2:**
Terry That we authorize the Mayor and City Clerk to execute the Subdivision Servicing Agreement
Benson dated December 7, 2016, between the City of Melfort and Trent and Shelley Zwingli for the
land development area identified as new Lot 45, Blk/Par 2, a .0989 hectare parcel subdivided
from Lot 42, Blk/Par 2, Plan 101992260, in the SE ¼ 13-45-12-W2. **Carried**

16-279 **NLP CONCESSION AGREEMENT:**
Hoenmans That we authorize the Mayor and City Clerk to enter into the Northern Lights Palace
Phillips Concession Agreement with Geetali Dawra, Melfort, Saskatchewan, for the term commencing
November 1, 2016, and ending October 31, 2017. **Carried**

16-280 **SUBDIVISION SERVICING AGREEMENT – PARCEL AR:**
Terry That we authorize the Mayor and City Clerk to execute the Subdivision Servicing Agreement
Benson dated December 8, 2016, between the City of Melfort and Dwayne Enterprises Ltd. for the
land development area identified as all of Parcel AF, Plan 88PA12780, Ext. 0 and a portion of
Parcel AD, Plan 88PA12780, Ext. 3, in the SW ¼ 5-45-18-W2, being subdivided into Parcel
AR. **Carried**

BUILDING PERMIT REPORT – NOVEMBER, 2016

COMMUNITY SERVICES DEPARTMENT REPORT

FIRE CHIEF REPORT – NOVEMBER, 2016

BYLAW ENFORCEMENT REPORT – NOVEMBER, 2016

WORKS & UTILITIES DEPARTMENT REPORT

16-281 **BYLAW 2016-25:**
Terry That Bylaw 2016-25, being a bylaw to amend Schedule 'A' of Bylaw 96-08, known as *The*
Phillips *Basic Planning Statement* to provide for a new Institutional Community Service District, be
introduced and read a first time. **Carried**

16-282 **BYLAW 2016-26:**
Terry That Bylaw 2016-26, being a bylaw to amend Bylaw 96-09, known as *The Zoning Bylaw*, to
Benson provide for a new Institutional Community Service District to accommodate the Wellness
Centre, be introduced and read a first time. **Carried**

ANNOUNCEMENTS

- On behalf of Council, Councillor Hoenmans wished Mayor Lang a speedy recovery.

16-283 **ADJOURNMENT:**
Terry That this meeting be adjourned. **Carried**
Benson

The meeting adjourned at 6:35 p.m.

Mayor

City Clerk