

CITY OF MELFORT

November 16, 2015

Minutes of the City of Melfort Regular Meeting held on Monday, November 16, 2015, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Jung, Enge, Ponath, Gratton and Phillips.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer; T. Scaife, Director of Community Services and H. Audette, City Clerk.

15-211
Jung
Gratton

MINUTES, REGULAR COUNCIL MEETING, OCTOBER 19, 2015:

That the minutes of the Regular Council meeting held October 19, 2015, be adopted as circulated. **Carried**

DELEGATION

Greenland Waste Disposal – Waste & Recycle Services

On behalf of Greenland Waste, Ms. Tami Lutz appeared before Council to discuss the recycling services they offer and dispel the myth about the effect on sheltered workshop operations. Introducing recycling in Porcupine Plain has not affected their workshop at all. Recycling bins reduce waste by 40-50%, extending the life of the landfill. Recycling and waste are picked up on alternate weeks, at a maximum cost of \$14/month for both carts, with no capital investment to the City. All recyclable products are accepted; however, they ask that you bag shredded paper and glass is prohibited. Mayor Lang thanked Ms. Lutz for her presentation and advised that curbside recycling has been identified as something Council needs to look at. Plus Industries is the City's recycler until the waste contract expires in 2018. In closing, Ms. Lutz advised that the Multi-Material Stewardship program is offering a rebate of up to 70% for communities registering for the program, effective January 1, 2016.

GENERAL SUNDRY COMMUNICATION ITEMS

1. Oct 15/15: Minutes, Melfort & District Museum Board.
2. Oct/2015: Melfort Public Library 2016 Budget & Annual Report. Refer to Budget. Councillor Phillips thanked the Library staff for their creative enthusiasm and the Community Services Department for their assistance at the facility.
3. Nov 2/15: K. Acton & S. Collins, SARCAN Depot Supervisors re: milk container recycling at SARCAN. Plus Industries will accept milk containers in the interim.
4. Oct 29/15: L. Morgan, Ministry of Central Services re: adjustment to 2016 grant-in-lieu payment.
5. Oct 21/15: D. Remai, Caleb Group re: termination of Caleb Village development.
6. Nov 4/15: L. Baerwald, GM, PLUS Industries Inc. re: 2016 funding request. Refer to Budget.
7. Nov 12/15: J. Bence, Chair, Sask Server Intervention Program re: Serve It Right (SIRS) program.
8. Oct 23/15: N. Gagne, Melfort & District Chamber of Commerce re: request for rental reduction for 2015 trade show. Referred to Community Services.
9. Nov 5/15: J. Childs, GM, Newsask Community Futures re: nomination for Director, Zone 4, to replace B. McPherson. Forward names of any interested candidates.

- 15-212** **MINUTES, COMMITTEE OF THE WHOLE, NOVEMBER 3, 2015:**
Gratton That the minutes of the Committee of the Whole meeting held on November 3, 2015, be
Jung adopted as circulated. **Carried**
- 15-213** **MINUTES, LEGISLATIVE & FINANCE COMMITTEE, OCTOBER 27, 2015:**
Enge That the minutes of the Legislative & Finance Committee meeting held on October 27, 2015,
Ponath be adopted as circulated. **Carried**
- 15-214** **AMEND SURPLUS/DEFICIT POLICY 1.3.60:**
Ponath That we approve the amendment of City of Melfort Policy 1.3.60, entitled "*Surplus/ Deficits*
Enge *Policy*", as attached. **Carried**
- 15-215** **AMEND PURCHASING POLICY 1.3.40:**
Enge That we approve the amendment of City of Melfort Policy 1.3.40, entitled "*Purchasing Policy*",
Ponath as attached. **Carried**
- 15-216** **AMEND BUDGET POLICY 1.3.01:**
Ponath That we approve the amendment of City of Melfort Policy 1.3.01, entitled "*Budget Policy*".
Enge **Carried**
- 15-217** **NORTHERN LIGHTS RAIL TAX EXEMPTION:**
Enge That in accordance with the request from Northern Lights Rail Ltd., we approve the exemption
Ponath of municipal and school tax for economic development purposes, as authorized by Subsection
263(5) of *The Cities Act*, for a five-year period commencing January 1, 2016.
Ponath/Gratton **MOTION TABLED**
- TAX COLLECTION COMPARATIVE STATEMENT – OCTOBER, 2015**
- LEGISLATIVE & FINANCE DEPARTMENT REPORT**
- 15-218** **MINUTES, COMMUNITY SERVICES COMMITTEE, NOVEMBER 12, 2015:**
Gratton That the minutes of the Community Services Committee meeting held on November 12, 2015,
Phillips be adopted as circulated. **Carried**
- 15-219** **MINUTES, HERITAGE ADVISORY COMMITTEE, OCTOBER 20, 2015:**
Phillips That the minutes of the Heritage Advisory Committee meeting held on October 20, 2015, be
Gratton received. **Carried**
- 15-220** **MINUTES, BEAUTIFICATION COMMITTEE, OCTOBER 27, 2015:**
Gratton That the minutes of the Beautification Committee meeting held on October 27, 2015, be
Phillips received. **Carried**
- 15-221** **NOTICE OF INTENT TO DESIGNATE – PLUS STUFF JUNCTION:**
Phillips That in accordance with the request of PLUS Industries Inc. and the recommendation from the
Gratton Heritage Advisory Committee, we give public notice of our intent to pass a bylaw at the
January 11, 2016, Regular meeting, pursuant to the provisions of *The Heritage Property Act*,
to designate PLUS Stuff Junction, formerly the Clift Building, at 109 Main Street, as a
Municipal Heritage Property. **Carried**

15-222
Gratton
Phillips

KERRY VICKAR CENTRE VENDING CONTRACT:

That we authorize the Mayor and City Clerk to enter into an Agreement between the City of Melfort and Dale's Snacks Vending, c/o Dale Wojciechowski, Melfort, Saskatchewan, for the installation, operation and maintenance of vending machines at the Kerry Vickar Centre, for a term commencing August 1, 2015, and ending July 31, 2017. **Carried**

15-223
Phillips
Gratton

AMEND FREE FACILITY USAGE POLICY:

That we approve the amendment of City of Melfort Policy 7.2.30, entitled "*Free Facility Usage Policy*", as attached. **Carried**

15-224
Gratton
Phillips

AMEND ARENA BOOKING POLICY:

That we approve the amendment of City of Melfort Policy 7.1.30, entitled "*Arena Booking Policy*", as attached. **Carried**

15-225
Phillips
Gratton

ADOPT KERRY VICKAR CENTRE BOOKING POLICY:

That we approve the adoption of City of Melfort Policy 7.1.33, entitled "*Kerry Vickar Centre Booking Policy*", as attached. **Carried**

BUILDING PERMIT REPORT – OCTOBER, 2015

COMMUNITY SERVICES DEPARTMENT REPORT

FIRE CHIEF REPORT – OCTOBER, 2015

BYLAW ENFORCEMENT REPORT – OCTOBER, 2015

WORKS & UTILITIES REPORT

ANNOUNCEMENTS

- Councillor Ponath invited all property and business owners to the Main Street Melfort google mapping event on December 2, 2015, from 5:00 – 8:30 at the Legion.
- The final open house for the Transportation Master Plan will be held on Friday, November 20, 2015, at the NLP Lobby from 6:30 – 8:30 pm.
- The Chamber of Commerce is erecting a Christmas tree in downtown Memorial Park and invite the public to help decorate the tree. Date is to be determined.
- Mayor Lang congratulated the Melfort Comets on a very successful season, making it to the provincial finals.

15-226
Gratton
Jung

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:03 p.m.

Mayor

City Clerk