

# CITY OF MELFORT

February 14, 2022

Minutes of the City of Melfort Regular Meeting held on Monday, February 14, 2022, in the City Hall Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:**    **COUNCIL:**    Mayor George and Councillors Enge, Muntain, Phillips, Mitchell, Terry and Hoenmans.

**STAFF:**    A. Homes, City Manager; S. Stewart, Director of Protective Services; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer and M. Seymour, City Clerk.

22-12  
Enge  
Terry

## **ADOPT AGENDA:**

The agenda for the February 14, 2022, Regular Council Meeting be hereby adopted as circulated. **Carried**

22-13  
Terry  
Enge

## **MINUTES, REGULAR COUNCIL MEETING, JANUARY 10, 2022:**

The minutes of the Regular Council meeting held on January 10, 2022, be hereby adopted as circulated. **Carried**

22-14  
Enge  
Terry

## **MINUTES, SPECIAL COUNCIL MEETING, FEBRUARY 11, 2022:**

The minutes of the Special Council meeting held on February 11, 2022, be hereby adopted as circulated. **Carried**

22-15  
Enge  
Terry

## **APPOINTING BUILDING OFFICIAL:**

Subject to the terms of the contract for Plan Review and Inspection Services dated February 12, 2004, between the City of Melfort and MuniCode Services Ltd., that we appoint the following individuals as the Building Officials for the City of Melfort, under the authority of Section 16 of the *Construction Code Act*: Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, and Clint Vargo of MuniCode Services Ltd. **Carried**

22-16  
Hoenmans  
Phillips

## **MINUTES, COMMITTEE OF THE WHOLE, JANUARY 10, 2022:**

That the minutes of the Committee of the Whole meeting held on January 10, 2022, be hereby adopted as circulated. **Carried**

22-17  
Phillips  
Hoenmans

## **MINUTES, COMMITTEE OF THE WHOLE, JANUARY 25, 2022:**

That the minutes of the Committee of the Whole meeting held on January 25, 2022, be hereby adopted as circulated. **Carried**

22-18  
Hoenmans  
Phillips

## **MINUTES, LEGISLATIVE AND FINANCE COMMITTEE, JANUARY 20, 2022:**

That the minutes of the Legislative and Finance Committee held January 20, 2022 be hereby adopted as circulated. **Carried**

22-19  
Hoenmans  
Phillips

## **2022 CAPITAL BUDGET AND OPERATING BUDGET:**

That Council adopt the City of Melfort 2022-2026 Five-Year Comprehensive Capital Budget and 2022-2026 Capital Budget Funding Sources in addition to the City of Melfort 2022 Operating Budgets for General Operating, Utility Operating, Landfill Operating, Waste Collection Operating, Wellness Centre Operating, as finalized during the Council budget sessions held on December 7, 2021, January 10, January 25 and February 14, 2022. **Carried**

Councillor Hoenmans provided a media release for the adoption of the budget.

22-20  
Phillips

## **APPOINTING BOARD OF REVISION SERVICES:**

That we retain Nor-Sask Board Services to provide Board of Revision services for the City of

**Hoenmans** Melfort, In accordance with their 2022 fee schedule. And further, that the following members be appointed to the Board of Revision:  
 Timothy Furlong, Board Member  
 Glen Neuert, Board Member  
 Kirby Fesser, Board Member  
 Sabrina Saccucci, Board Member  
 Michael Ligtermoet, Board Secretary  
**Carried**

### **LEGISLATIVE & FINANCE DEPARTMENT REPORT**

**22-21** **MINUTES, COMMUNITY SERVICES COMMITTEE, JANUARY 26, 2022:**  
**Enge** That the minutes for the Community Services Committee meeting held January 26, 2022 be  
**Terry** hereby adopted as circulated. **Carried**

**22-22** **MINUTES, PROTECTIVE SERVICES COMMITTEE, JANUARY 19, 2022:**  
**Muntain** That the minutes for the Protective Services Committee meeting held January 19, 2022 be  
**Mitchell** hereby adopted as circulated. **Carried**

**22-23** **MINUTES, PROTECTIVE SERVICES COMMISSION, JANUARY 19, 2022:**  
**Muntain** That the minutes for the Protective Services Commission meeting held January 19, 2022 be  
**Mitchell** hereby accepted. **Carried**

**22-24** **SUBDIVISION APPROVAL – PARCEL A, PLAN CU 4431 AND PART OF PARCEL G,**  
**Enge** **PLAN 76PA027713 AND PART OF PARCEL AD, PLAN 88PA12780:**  
**Terry** The Council of the City of Melfort approve the subdivision of Parcel A, Plan CU4431 and part of Parcel G, Plan 76PA02713 and part of Parcel AD, Plan 88PA12780, within the SW ¼ 5-45-18W2M, to create new Parcels AS, AT, and AV, as shown on the attached Plan of Proposed Subdivision dated November 29, 2021, prepared by Meridian Surveys Ltd subject to the execution of a Servicing Agreement between the City of Melfort and Madraga Holdings. (Note: Councillor Enge abstained from the vote) **Carried**

### **BUILDING PERMIT REPORT – JANUARY 2022**

### **MUNICIPAL POLICING REPORT – JANUARY 2022**

### **PROTECTIVE SERVICES DEPARTMENT REPORT**

### **COMMUNITY SERVICES DEPARTMENT REPORT**

**22-25** **MINUTES, WORKS AND UTILITIES COMMITTEE, JANUARY 27, 2022:**  
**Mitchell** That the minutes of the Works and Utilities Committee held January 27, 2022, be hereby  
**Muntain** adopted as circulated. **Carried**

**22-26** **2022 GRAVEL TENDER AWARD:**  
**Muntain** That we award the City of Melfort 2022 Gravel Tenders to Gordon Redi-Mix, Melfort,  
**Mitchell** Saskatchewan, in accordance with their bid as follows:

Sub Base Gravel	3000 cubic yards	\$29,250.00 plus GST
Base Gravel	2000 cubic yards	\$27,600.00 plus GST
Road Gravel	3500 cubic yards	\$48,650.00 plus GST

**Carried**

**WORKS & UTILITIES DEPARTMENT REPORT**

**22-27**  
**Enge**  
**Terry**

**BYLAW 2022-01, AMEND ZONING BYLAW 2019-19:**  
That Bylaw 2022-01 being a bylaw to amend Zoning Bylaw 2019-19 in the following manner; delete "Custodial Care Facility" definition and replace with Type II and Type II Custodial Care Facility, that clause 4.31 text be amended, and further that table 10-9 be amended to delete custodial care facilities as permitted use and add custodial care facility type I and type II as discretionary use, be hereby given first reading. **Carried**

**22-28**  
**Mitchell**  
**Muntain**

**BYLAW 2022-02, TO AMEND AIRPORT BYLAW 2020-10:**  
That Bylaw 2022-02 being a bylaw to amend Schedule "A" of Airport Bylaw 2020-10 to increase the aerial applicator usage fee to \$17.00plan/departure, be hereby given first reading. **Carried**

**22-29**  
**Mitchell**  
**Muntain**

**BYLAW 2022-02:**  
That Bylaw 2022-02 be read a second time. **Carried**

**22-30**  
**Muntain**  
**Mitchell**

**BYLAW 2022-02:**  
That Bylaw 2021-20 be given three readings at this meeting. **Carried Unanimously**

**22-31**  
**Mitchell**  
**Muntain**

**BYLAW 2022-02:**  
That Bylaw 2022-02 be read a third time and passed. **Carried**

**ANNOUNCEMENTS**

- Councillor Muntain made an announcement that Melfort's own Ellie Murray will be performing at TeleMiracle 46 in Regina, SK on March 5, 2022.

**22-32**  
**Hoemans**  
**Phillips**

**ADJOURNMENT:**  
That the Regular Meeting for February 14, 2022 be hereby adjourned. **Carried**

The meeting adjourned at 5:50 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk