

CITY OF MELFORT

November 7, 2016

Minutes of the City of Melfort Regular Meeting held on Monday, November 7, 2016, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors George, Phillips, Mitchell, Hoenmans, Terry and Benson.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; T. Scaife, Director of Community Services; S. Peterson, City Treasurer and H. Audette, City Clerk.

The City Manager called the meeting to order and proceeded with the ceremony to swear-in the newly elected Council. He turned the chair over to Mayor Lang, who welcomed the new Council and introduced MP Randy Hoback, who brought greetings and stated that he looks forward to working with Council on behalf of all constituents.

16-251
George
Mitchell

MINUTES, REGULAR COUNCIL MEETING, OCTOBER 17, 2016:

That the minutes of the Regular Council meeting held on October 17, 2016, be adopted as circulated. **Carried**

DELEGATIONS

Lori Constant – Grad Formal 2017 Committee

Mrs. Constant explained that the parents have taken over the role of planning a Grad Formal, which was held last year in the Palace Arena and open to the community for the grand march and dance. A significant number of seniors attended and the Committee wants to continue bringing the community in on the celebration. Mrs. Constant has made an application for a rate reduction and asked Council to consider giving a significant reduction to make the 2017 alcohol-free ceremony affordable for all participants (99 grads). She advised that the 2016 rental rate was reduced from \$3,600 to \$1,800. Mayor Lang thanked Mrs. Constant for her presentation and referred the request to the Community Services Committee.

Taylor Watt & Jessica Kwochka – Historic Post Office Rental

Ms. Kwochka reviewed the history of her booking of the Historic Post Office in September for their marriage ceremony, up to the cancellation of the booking last week, just prior to mailing of the wedding invitations, as detailed in her e-mail dated November 3, 2016. Mr. Watt requested a one-time exemption to allow the ceremony to take place in the Historic Post Office as there has been a lot of expense and preparations made prior to the cancellation. Mayor Lang referred the matter to the Community Services Committee and advised that they would communicate the recommendation to Mr. Watt and Ms. Kwochka that same day.

16-252
Phillips
Hoenmans

SCHEDULE 2017 REGULAR COUNCIL MEETINGS:

That we approve the following 2017 Regular Council meeting dates, commencing at 5:00 p.m. at Melfort City Hall:

Monday, January 16, 2017
Monday, February 13, 2017
Monday, March 13, 2017
Monday, April 10, 2017
Monday, May 15, 2017
Monday, June 12, 2017
Monday, July 10, 2017
Monday, August 14, 2017
Monday, September 11, 2017
Monday, October 16, 2017
Monday, November 13, 2017
Monday, December 11, 2017 **Carried**

16-253
Terry
Benson

DEPUTY MAYOR APPOINTMENTS:

That we approve the following Deputy Mayor appointments:

2016	November & December	Councillor George
2017	January & February	Councillor Hoenmans
	March & April	Councillor Mitchell
	May & June	Councillor Phillips
	July & August	Councillor Terry
	September & October	Councillor Benson
2018	November & December	Councillor George
	January & February	Councillor Hoenmans
	March & April	Councillor Mitchell
	May & June	Councillor Phillips
	July & August	Councillor Terry
2019	September & October	Councillor Benson
	November & December	Councillor George
	January & February	Councillor Hoenmans
	March & April	Councillor Mitchell
	May & June	Councillor Phillips
2020	July & August	Councillor Terry
	September & October	Councillor Benson
	November & December	Councillor George
	January & February	Councillor Hoenmans
	March & April	Councillor Mitchell
	May & June	Councillor Phillips
	July & August	Councillor Terry
	September & October	Councillor Benson Carried

16-254
Mitchell
George

STANDING COMMITTEE APPOINTMENTS:

That the following Council members be appointed to the Standing Committees of Council effective immediately:

<u>STANDING COMMITTEE</u>	<u>NAME OF APPOINTEE</u>	<u>POSITION</u>
<u>Legislative & Finance:</u>		
	Glenn George	Chairman
	Trent Mitchell	Member
<u>Community Services:</u>		
	April Phillips	Chairman
	Tim Hoenmans	Member
<u>Works & Utilities:</u>		
	Doug Terry	Chairman
	Darryl Benson	Member

AND FURTHER, THAT Mayor Rick Lang be appointed an "EX-OFFICIO" voting member of each Standing Committee of Council. **Carried**

16-255
Hoenmans
Phillips

APPOINT COUNCIL & CITY OFFICIALS TO BOARDS & COMMITTEES:

That Council members and City officials be appointed to the following Boards and Committees effective immediately:

Airport Board Councillor Glenn George	Melfort Business Revitalization Corp-Main Street Councillor Tim Hoenmans
Branding Committee Councillor April Phillips Councillor Tim Hoenmans	Melfort Golf & Country Club Councillor Trent Mitchell
Chamber of Commerce Councillor Darryl Benson	Melfort Public Library Board Councillor April Phillips
City Beautification Committee Councillor April Phillips, Chair Councillor Tim Hoenmans	Municipal Health Advocacy Committee Mayor Rick Lang
Community Development Advisory Committee Councillor Darryl Benson	Northeast Interagency Committee Director T. Scaife
Community Justice Committee Councillor Trent Mitchell	Preservation and Rehabilitation Committee Councillor Tim Hoenmans
Community Special Needs Transit Committee Councillor Doug Terry	Protective Services Commission Mayor Rick Lang Councillor Glenn George Councillor Doug Terry
Emergency Measures Organization Mayor Rick Lang Councillor Doug Terry	Union & Personnel Committee Manager M. Hotsko, Chairman Mayor Rick Lang Clerk H. Audette
Heritage Advisory Committee Councillor Tim Hoenmans	Veterinary Services Board Councillor Trent Mitchell
Melfort & District Museum Board Councillor Darryl Benson	Wapiti Regional Library Board Councillor April Phillips
Melfort & District Planning Commission Mayor Rick Lang Manager M. Hotsko Director T. Scaife	Wapiti Valley Regional Park Authority Councillor Glenn George

Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. Oct 26/16: 2016 Election Results
2. Oct 20/16: Minutes of Melfort & District Museum Board.
3. Oct 20/16: B. Selnes, Melfort Public Library Board re: objection to proposed Wapiti Regional Library boundary change.
4. Oct 13/16: J. Reiter, Minister of Health re: response to Mayor's letter concerning hearing aid and CT scanner services.
5. Oct 18/16: Mayor Lang's response to Minister Reiter's October 13, 2016 letter.
6. 2016 SUMA Regional Meeting – Nipawin – November 21, 2016. RSVP to Clerk.
7. 2016 Municipal Governance Seminar – Nipawin – Nov 21 & 22, 2016.
8. Invite to 2016 City Christmas Party on November 25, 2016. RSVP by Tuesday, November 15, 2016. RSVP to Carol at City Hall.
9. Oct 12/16: NewSask Community Futures re: nomination form for Zone 4 Director. Advise the Clerk of any nominees.

16-256 **AMEND UTILITY BILL COLLECTION POLICY:**
George That we approve the amendment of City Policy 1.3.80, entitled "*Utility Bill Collection Policy*".
Mitchell **Carried**

16-257 **TAX CANCELLATIONS:**
Mitchell That we approve tax cancellations, in the amount of \$933.70, as attached. **Carried**
George

2016 CAPITAL PROJECT UPDATE

TAX COLLECTION COMPARATIVE STATEMENT – OCTOBER, 2016

LEGISLATIVE & FINANCE DEPARTMENT REPORT

16-258 **MINUTES, BEAUTIFICATION COMMITTEE, OCTOBER 19, 2016:**
Phillips That the minutes of the Beautification Committee meeting held on October 19, 2016, be
Hoemans received. **Carried**

BUILDING PERMIT REPORT – OCTOBER, 2016

COMMUNITY SERVICES DEPARTMENT REPORT

FIRE CHIEF REPORT – OCTOBER, 2016

BYLAW ENFORCEMENT REPORT – OCTOBER, 2016

WORKS & UTILITIES DEPARTMENT REPORT

PUBLIC HEARING – ZONING BYLAW AMENDMENT 2016-21

There were no written or verbal submissions received objecting to Bylaw 2016-21, a bylaw to amend Zoning Bylaw 96-09, to rezone Blk/Par AD, Plan 88PA12780 from UH – Urban Holding to C2 – Highway Commercial.

16-259 **BYLAW 2016-21:**
Terry That Bylaw 2016-21, being a bylaw to amend Bylaw 96-09, known as the Zoning Bylaw, to
Benson rezone Blk/Par AD, Plan 88PA12780 from UH – Urban Holding to C2 – Highway Commercial,
be read a second time. **Carried**

16-260 **BYLAW 2016-21:**
Terry That Bylaw 2016-21 be read a third time and passed. **Carried**
Benson

PUBLIC HEARING – BASIC PLANNING STATEMENT AMENDMENT 2016-22

There were no written or verbal submissions received objecting to Bylaw 2016-22, a bylaw to amend Basic Planning Statement 96-08.

16-261 **BYLAW 2016-22:**
Hoemans That Bylaw 2016-22, being a bylaw to amend Bylaw 96-08, known as The Basic Planning
Phillips Statement, be read a second time. **Carried**

16-262 **BYLAW 2016-22:**
Terry That Bylaw 2016-22 be read a third time and passed. **Carried**
Benson

ANNOUNCEMENTS

- Councillor Phillips congratulated Mr. Darren Fedusiak on receiving the provincial Protective Services medal in Saskatoon.
- Mayor Lang congratulated Council members on their successful election campaign, stated that he looks forward to working together to achieve great things over the next four years.

**16-263
Terry
Benson**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:30 p.m.

Mayor

City Clerk