

# CITY OF MELFORT

April 13, 2015

Minutes of the City of Melfort Regular Meeting held on Monday, April 13, 2015, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Jung, Phillips, George, Enge and Gratton.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer; T. Scaife, Director of Community Services and H. Audette, City Clerk.

In recognition of National Poetry Month and the Mayor's Poetry City Challenge, Ms. Laureen DeBusschere presented a reading of her poem "Melfort in my Mind".

## **Melfort In My Mind**

Past presents here  
Life spins a spool of time  
Childhood colours pattern  
And family wafts design

Story begins here  
Theirs from yours and mine  
Woven first by game, then by line  
Life spun from love's incline

Pattern returns here  
Deep furrows scratch a place in time  
Seed grows until it binds  
Generations yarn, dye then quilt  
A sense of this place in this time.

15-74  
Enge  
George

### **MINUTES, REGULAR COUNCIL MEETING, MARCH 9, 2015:**

That the minutes of the Regular Council meeting held on March 9, 2015, be adopted as circulated. **Carried**

15-75  
Gratton  
Phillips

### **MINUTES, SPECIAL COUNCIL MEETING, MARCH 19, 2015:**

That the minutes of the Special Council meeting held on March 19, 2015, be adopted as circulated. **Carried**

## **DELEGATIONS**

### **2015 GranFondo a Melfort – Just Bike! Day**

Mrs. Laureen DeBusschere updated Council on preparations for the GranFondo, taking place on June 20, 2015. This is a three-tier event consisting of a bike rally/obstacle course for 3-9 years, a 5 km family Fondo (participatory, no age restriction) and the GranFondo (10 yrs and older) long distance event. She introduced the members of the planning committee and advised that Cycle Central will be located at the Melfort Mall. Mayor Lang thanked the committee for their efforts in creating this event, which will bring many visitors to the community.

15-76  
George  
Jung

### PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
May 8, 2015	Saskatoon Walk of Hope	"World Ovarian Cancer Day"
May, 2015	Multiple Sclerosis Society of Canada	"MS Awareness Month"
May 3 to 9, 2015	Public Safety Canada	"Emergency Preparedness Week"
May 17 - 23, 2015	CPWA Saskatchewan Chapter	"National Public Works Week"
May 11 – 17, 2015	Saskatchewan Association of Naturopathic Practitioners	"Naturopathic Medicine Week"
	<b>Carried</b>	

15-77  
Phillips  
Gratton

### SUBDIVISION APPLICATION – CALEB VILLAGE – NW ¼ 8-45-18-W2:

That the Council of the City of Melfort approve the subdivision of part of the NW ¼ 8-45-18-W2M, Melfort, Saskatchewan, to create a new Lot 8, Block 103, as shown on the attached Plan of Proposed Subdivision dated March 25, 2015, prepared by Meridian Surveys Ltd. **Carried**

15-78  
Gratton  
Phillips

### SUBDIVISION APPLICATION – STONEGATE – LOT 17, BL 122, PL 102108091:

That the Council of the City of Melfort approve the subdivision of part of Lot 17, Block 122, Plan No. 102108091, Melfort, Saskatchewan, to create a new Lot 21, Block 122, as shown on the attached Plan of Proposed Subdivision dated April 8, 2015, prepared by Meridian Surveys Ltd. **Carried**

### GENERAL SUNDRY COMMUNICATION ITEMS

1. Mar. 23/15: M. Savage re: support to retain Stovel West Park.
2. Mar. 12/15: Hon. Doherty, Minister of Advanced Education re: City's letter of support for J. Thiessen, Board Chair, Cumberland Regional College.
3. Mar. 25/15: Hon. J. Reiter, Minister of Government Relations re: 2015 Potential Education Mill Rates.
4. Mar. 11/15: Director Scaife re: Planning and Development Act Review.
5. Mar. 25/15: R. Leibel, Government Relations re: response to Director's letter dated Mar. 11/15.
6. Mar. 10/15: C. Olayvar re: suggestions for upgrading Brunswick Tennis Courts and addition of a practice wall. Referred to Community Services.
7. Mar. 22/15: K. Olson re: condition of streets.
8. Mar. 24/15: Mayor Lang e-mail re: response to K. Olson.
9. Mar. 22/15: K. Luchia re: options to installation of traffic lights.
10. Mar 24/15: Mayor Lang e-mail re: response to K. Luchia.
11. March, 2015: Invitation to participate in 1st Annual Amazing Race.
12. Mar. 24/15: Saskatchewan Crimestoppers re: request for voluntary sponsorship.
13. Mar. 31/15: K. Hadwen e-mail re: implementation of curbside recycling. The Director is to reply citing the City's status with respect to curbside recycling.
14. Mar. 31/15: L. Schweitzer re: invitation to participate in the Walk A Mile in Her Shoes event, Thursday, May 7. Mayor Lang will obtain pledge forms for Council.
15. Mar. 25/15: C. & D. McKerracher re: use of city property on Kennedy Drive. Mayor Lang is to respond that their request for use of city property as a garden contravenes City bylaws and is denied.

15-79  
George  
Enge

### MINUTES, LEGISLATIVE & FINANCE COMMITTEE, MARCH 24, 2015:

That the minutes of the Legislative & Finance Committee meeting held on March 24, 2015, be adopted as circulated. **Carried**

- 15-80** **AMEND PURCHASING POLICY 1.3.40:**  
**Enge** That we approve the amendment of City of Melfort Policy 1.3.40, entitled "*Purchasing Policy*",  
**George** as attached. **Carried**
- 15-81** **AMEND RESERVE POLICY 1.3.50:**  
**George** That we approve the amendment of City of Melfort Policy 1.3.50, entitled "*Reserve Policy*", as  
**Enge** attached. **Carried**
- 15-82** **AMEND BUDGET POLICY 1.3.01:**  
**Enge** That we approve the amendment of City of Melfort Policy 1.3.01, entitled "*Budget Policy*", as  
**George** attached. **Carried**
- 15-83** **2015 LIST OF LANDS IN ARREARS:**  
**George** That the attached 2015 List of Lands in Arrears, which includes all properties with arrears  
**Enge** outstanding of 10% or \$200.00, whichever is the less, be received. **Carried**
- 15-84** **PROCEED TO SIX-MONTH NOTICE:**  
**Enge** That we authorize the City Treasurer to proceed to acquire title, through Section 22 of *The*  
**Phillips** *Tax Enforcement Act*, on the properties identified on the following list:

Roll No.	Legal Address	Title	Roll No.	Legal Address	Title
304009150	LOT: 15; BL: 9; PL #: P4305	142671191	505002070	LOT: 7; BL: 2; PL #: E4566	112816908
304016100	LOT: 10; BL: 16; PL #: P4305	113133327	505002070	LOT: 34; BL: 2; PL #: 101774336; EXT 22	112816919
304016100	LOT: 11; BL: 16; PL #: P4305	113133338	505007100	LOT: 10; BL: 7; PL #: G3640	112849713
304016100	LOT: 12; BL: 16; PL #: P4305	113133349	505007100	LOT: 10; BL: 7; PL #: G3640	112849724
304016100	LOT: 13; BL: 16; PL #: P4305	113133350	505010050	LOT: 5; BL: 10; PL #: E4566	112818371
304016100	LOT: 14; BL: 16; PL #: P4305	113133361	505018180	LOT: 18; BL: 18; PL #: G3640	110567471
404026060	LOT: 6; BL: 26; PL #: E4566	112607298	505018180	LOT: 18; BL: 18; PL #: G3640	110567482
404027030	LOT: 3; BL: 27; PL #: E4566	111248580	505020100	LOT: 10; BL: 20; PL #: G3640	136482262
404028010	LOT: 1; BL: 28; PL #: E4566	141591551	505030090	LOT: 9; BL: 30; PL #: G3640	111248625
404028010	LOT: 2; BL: 28; PL #: E4566	141591562	505030120	LOT: 12; BL: 30; PL #: G3640	138977320
404028010	LOT: 3; BL: 28; PL #: E4566	141591595	505030120	LOT: 12; BL: 30; PL #: G3640	138977331
405049130	LOT: 13; BL: 49; PL #: U1046	118138732	506074270	LOT: 27; BL: 74; PL #: CZ4010	139772537
405049140	LOT: 14; BL: 49; PL #: U1046	118138743	506079065	LOT: 65; BL: 79; PL #: 65PA15650	135600757
406065130	LOT: 13; BL: 65; PL #: U1046	129360719	506087040	LOT: 3; BL: 87; PL #: 65PA15650	136544104
406068130	LOT: 13; BL: 68; PL #: U1046	139486630	506087040	LOT: 4; BL: 87; PL #: 65PA15650	136544126
406068130	LOT: 21; BL: 68; PL #: 101509916; EXT 22	139486663	604002240	BL: X; PL #: O4710	135994775
504008140	LOT: 14; BL: 8; PL #: I362	112604149	604005010	BL: AR; PL #: 99PA22966	123598200
504015170	LOT: 17; BL: 15; PL #: T621	136503873	707099260	BL: AG; PL #: 88PA12780	128778711

**Carried**

### **TAX COLLECTION COMPARATIVE STATEMENT – MARCH, 2015**

### **LEGISLATIVE & FINANCE DEPARTMENT REPORT**

- 15-85** **MINUTES, COMMUNITY SERVICES COMMITTEE, MARCH 27, 2015:**  
**Phillips** That the minutes of the Community Services Committee meeting held on March 27, 2015, be  
**Gratton** adopted as circulated. **Carried**

15-86  
Gratton  
Phillips

**MINUTES, BEAUTIFICATION COMMITTEE, MARCH 17, 2015:**

That the minutes of the Beautification Committee meeting held on March 17, 2015, be received. **Carried**

15-87  
Phillips  
Gratton

**2015 LOT PRICES:**

That we approve the 2015 land sale prices on the following City of Melfort properties (all sale prices are plus GST):

Address	Neighbourhood	Lot	Block	Plan	Zone	2015 Price
516 Ranson W	Horizon Industrial	15-17	16	P4305	M1	\$ 13,100.00
82 Orr Drive	Spruce Grove	21	119	101951311	R1A	\$ 51,900.00
101 Division St.	Windsor Park	17	34	CR4994	M1	\$ 20,600.00

**Carried**

**BUILDING PERMIT REPORT – FEBRUARY & MARCH, 2015**

**COMMUNITY SERVICES DEPARTMENT REPORT**

- The Director will confirm the date and time of the ice users' meeting with Council.

15-88  
Jung  
George

**MINUTES, WORKS & UTILITIES COMMITTEE, APRIL 10, 2015:**

That the minutes of the Works & Utilities Committee meeting held on April 10, 2015, be adopted as circulated. **Carried**

15-89  
George  
Jung

**MINUTES, AIRPORT BOARD, MARCH 10, 2015:**

That the minutes of the Airport Board meeting held on March 10, 2015, be received. **Carried**

15-90  
Jung  
George

**MINUTES, EMERGENCY MEASURES ORGANIZATION, MARCH 10, 2015:**

That the minutes of the Emergency Measures Organization meeting held on March 10, 2015, be received. **Carried**

15-91  
George  
Jung

**APPROVE CAPITAL OVEREXPENDITURE – SERVICE TRUCK:**

That we approve the unbudgeted expenditure of \$10,000.00 in the 2015 Utility Capital Budget, to increase the budget to replace Unit #68, the service truck, from \$55,000.00 to \$65,000.00. Further, that the unbudgeted portion of \$10,000.00 be funded from the fleet replacement reserve. **Carried**

15-92  
Jung  
George

**RESCIND POLICY 3.7.20 – INFLATIONARY FRONTAGE CHARGE:**

That City of Melfort Policy No. 3.7.20, entitled "*Inflationary Frontage Charge for Water and Sewer Line Installation*", be rescinded. **Carried**

15-93  
George  
Jung

**RESCIND RESOLUTION 14-205 – SHADD DRIVE REAR LANE:**

That in accordance with the results of the property owners' survey undertaken to determine whether owners would be in favor of constructing a rear lane on the west side of Shadd Drive, from Burrows Avenue to Park Avenue, that we rescind Resolution No. 14-205, proposing to undertake this work as a local improvement. **Carried**

15-94  
Jung  
George

**RESCIND RESOLUTION 14-207 – CASKEY/HORNBY REAR LANE:**

That in accordance with the results of the property owners' survey undertaken to determine whether owners would be in favor of constructing a rear lane on the north legs of Caskey Drive and Hornby Drive, that we rescind Resolution No. 14-207, proposing to undertake this work as a local improvement. **Carried**

**FIRE CHIEF REPORT – MARCH, 2015****BYLAW ENFORCEMENT REPORT – MARCH, 2015****WORKS & UTILITIES DEPARTMENT REPORT**

15-95  
Phillips  
Enge

**BYLAW 2015-08:**

That Bylaw 2015-08, being a bylaw to fix the municipal mill rate on taxable properties for the year 2015, be introduced and read a first time. **Carried**

15-96  
Gratton  
Phillips

**BYLAW 2015-08:**

That Bylaw 2015-08 be read a second time. **Carried**

15-97  
Phillips  
Gratton

**BYLAW 2015-08:**

That Bylaw 2015-08 be given three readings at this meeting. **Carried Unanimously**

15-98  
George  
Jung

**BYLAW 2015-08:**

That Bylaw 2015-08 be read a third time and passed. **Carried**

15-99  
Enge  
Phillips

**BYLAW 2015-09:**

That Bylaw 2015-09, being a bylaw to provide for a base tax to be levied, effective January 1, 2015, on taxable properties in the City of Melfort, be introduced and read a first time. **Carried**

15-100  
Jung  
George

**BYLAW 2015-09:**

That Bylaw 2015-09 be read a second time. **Carried**

15-101  
Gratton  
Phillips

**BYLAW 2015-09:**

That Bylaw 2015-09 be given three readings at this meeting. **Carried Unanimously**

15-102  
Phillips  
Gratton

**BYLAW 2015-09:**

That Bylaw 2015-09 be read a third time and passed. **Carried**

15-103  
Phillips  
Enge

**BYLAW 2015-10:**

That Bylaw 2015-10, being a bylaw exempting certain properties from taxation for the year 2015, be introduced and read a first time. **Carried**

15-104  
Enge  
Phillips

**BYLAW 2015-10:**

That Bylaw 2015-10 be read a second time. **Carried**

15-105  
Gratton  
Phillips

**BYLAW 2015-10:**

That Bylaw 2015-10 be given three readings at this meeting. **Carried Unanimously**

15-106  
Jung  
George

**BYLAW 2015-10:**

That Bylaw 2015-10 be read a third time and passed. **Carried**

**ANNOUNCEMENTS**

- Councillor George pointed out that Council members were wearing Mustang jerseys in support of the Melfort Mustangs, who are in the finals for the Canalta Cup.
- Councillor Gratton noted that Theo Fleury and Cody Prevost will be appearing in Melfort on April 19<sup>th</sup> as a fundraiser for NEOSS. Tickets are available at North East Sports.
- Councillor Phillips congratulated the Melfort Comets on their 4A provincial win at Hoopla.
- Councillor Jung commended the Melfort Under 14 Soccer Team, competing successfully short-handed and winning the Grassroots Team of the Year Award from the Saskatchewan Soccer Association.
- Mayor Lang commented on the tremendous support from the community for the Melfort Mustangs, who deserve this support.

**15-107  
Phillips  
Enge**

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:52 p.m.

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Mayor

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City Clerk