

CITY OF MELFORT

October 19, 2015

Minutes of the City of Melfort Regular Meeting held on Monday, October 19, 2015, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:02 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Jung, George, Enge, Ponath, Gratton and Phillips.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer; T. Scaife, Director of Community Services and H. Audette, City Clerk.

**15-193
Ponath
Phillips**

MINUTES, REGULAR COUNCIL MEETING, SEPTEMBER 14, 2015:

That the minutes of the Regular Council meeting held September 14, 2015, be adopted as circulated. **Carried**

The September 14th Regular minutes were revised to remove Councillor Phillips from the list of Council members present.

**15-194
Gratton
Phillips**

MINUTES, SPECIAL COUNCIL MEETING, SEPTEMBER 23, 2015:

That the minutes of the Special Council meeting held on September 23, 2015, be adopted as circulated. **Carried**

**15-195
George
Jung**

MINUTES, SPECIAL COUNCIL MEETING, OCTOBER 1, 2015:

That the minutes of the Special Council meeting held on October 1, 2015, be adopted as circulated. **Carried**

DELEGATIONS

Ben Nygaard, Order – 515 Crawford Avenue East

Mr. Nygaard explained that he had planned to either sell the house at 515 Crawford Avenue East as a cabin, or demolish it himself in the spring of 2016; however, after he purchased the property he was notified of the demolition order deadline of October 31, 2015. Mr. Nygaard requested an extension of the deadline to May 30, 2016, in order to do the work himself. He assured Council that after the demolition the lot will either be levelled, or a basement built in 2016, in preparation for a new build in 2017.

**15-195(a)
Ponath
Enge**

EXTEND ORDER – 515 CRAWFORD AVENUE EAST:

That the Council of the City of Melfort grant a further extension of the deadline to comply with the Order to Remedy Contravention dated May 27, 2015, issued on 515 Crawford Avenue East, Lot 13, Blk/Par 65, Plan U1046, from October 31, 2015, to May 30, 2016, under the following conditions:

- a) that the property remain vacant, and
- b) that any materials that could harbour rodents be removed from the shed in the backyard. **Carried**

Michael Harold – City Landfill

Mr. Harold advised that this summer a collection of boats were dumped at the City landfill, one being a valuable boat from the '60s. He asked permission to purchase it, or make a donation to the women's shelter to remove it, but was denied and the boat was destroyed. He feels he was unfairly treated by Administration and commented that the City could be generating revenue at the landfill by reusing and recycling. There are landfills in the US that regulate scavenging.

Councillor Phillips pointed out that when an individual pays to dump private property at the landfill, it may be unethical for the City to resell it. Mayor Lang added that Administration is bound to follow Council policy, but requested that the issue be referred to the Works & Utilities for a cost-benefit analysis to determine whether it would be feasible to change the bylaw.

Councillor Ponath – Brand Findings

Councillor Ponath, Chair of the Branding Team, described what branding is and the process undertaken following attendance at the Roger Brooks branding camp in April, 2014. Following a community survey and brainstorming our assets with Tourism Saskatchewan, the team identified what makes Melfort unique: great facilities (Palace and Wave Pool) and the community likes to get out and have fun, thus, the brand: Play Melfort. She noted that multi-generational travel will be an important financial boost to urban and rural markets such as ours. Once the Brand Committee has approval of the brand, they plan to start an awareness campaign and she hopes this will be considered a priority in the 2016 budgeting process. Council gave unanimous consent to adopt the brand, *Play Melfort*, and authorized the Committee to move forward with the branding process.

**15-196
Phillips
Ponath**

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

DATE

October 11-17, 2015

Carried

ORGANIZATION

SK Assoc. of Veterinary Technologists

PROCLAMATION

"National Veterinary Technician Week"

**15-197
Phillips
Gratton**

APPOINTMENT TO CODAC COMMITTEE:

That we approve the appointment of Ms. Wanda McLeod to the Community Development Advisory Committee to represent the North East School Division (replacing Ms. Rosie Ottenbreit), with a term expiring December 31, 2017. **Carried**

**15-198
Gratton
Phillips**

APPOINT BUILDING OFFICIALS FROM *MUNICODE*:

That subject to the terms of the Contract for Plan Review and Inspection Services dated February 12, 2004, between the City of Melfort and *MuniCode* Services Ltd., that we appoint the following individuals as the Building Officials for the City of Melfort, under the authority of Subsection 5(4) of *The Uniform Building and Accessibility Standards Act*: Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin and Darrell Saby of *MuniCode* Services Ltd. **Carried**

**15-199
Jung
George**

2016 REGULAR COUNCIL MEETING SCHEDULE:

That we approve the following 2016 Regular Council meeting dates, commencing at 5:00 p.m. at Melfort City Hall:

Monday, January 11, 2016

Monday, February 8, 2016

Monday, March 14, 2016

Monday, April 11, 2016

Monday, May 9, 2016

Monday, June 13, 2016

Monday, July 11, 2016

Monday, August 15, 2016

Monday, September 12, 2016

Monday, October 17, 2016

Monday, November 7, 2016

Monday, December 12, 2016 **Carried**

**15-200
George
Jung**

AWARD 2016 GRAVEL TENDER:

That we award the City of Melfort 2016 Gravel Tender as follows (all prices are plus applicable taxes):

Base Gravel:

6,500 cubic yards @ \$13.70/cu yd - \$89,050.00, to Mooney's Excavating, Melfort, Saskatchewan.

Sub-base Gravel:

4,000 cubic yards @ \$9.85/cu yd - \$39,400.00, to Mooney's Excavating, Melfort, Saskatchewan

Road Gravel:

3,000 cubic yards @ \$14.85/cu yd - \$44,550.00, to Gordon Redi-Mix, Melfort, Saskatchewan.

Carried

**15-201
Ponath
Phillips**

NOMINATION NORTHERN LIGHTS RAIL LTD. BOARD OF DIRECTORS:

That the Council of the City of Melfort nominates Mr. Brent Lutz, Community Development Officer, for the Class A Shareholder seat on the Northern Lights Rail Ltd. Board of Directors.

Carried

**15-202
Phillips
Ponath**

AMEND CAPITAL BUDGET – BROADWAY AVE SITE REMEDIATION:

That the Council of the City of Melfort approve an amendment to the 2015 Capital Budget to authorize completion of the remediation of the contaminated tax title property at 111-115 Broadway Avenue South, Lots 6-8, Block 1, Plan I362, for a total budget of \$99,850.00, to be funded through the Tax Title Property account. **Carried**

**15-203
Phillips
Gratton**

WAIVE BUILDING PERMIT FEE – HABITAT FOR HUMANITY:

That in accordance with the request from Habitat for Humanity, Melfort Chapter, the Council of the City of Melfort approve the waiver of the building permit fee for the Habitat home being constructed at 233 Lendrum Street. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Oct 1/15: M. Bracken, Saskatchewan Games Council re: Invitation to Bid – 2018 Saskatchewan Winter Games. The Bid Document is in the Clerk's Office for review. The Director of Community Services will review the invitation and report back to Council by e-mail.
2. Oct 4/15: L. DeBusschere re: Thank you from the GranFondo Committee.
3. KTHR Public Health Flu Clinic Schedule 2015-2016.
4. Oct 13/15: M. Braun-Pollon, CFIB re: invitation to participate in Small Business Saturday, October 24, 2015.
5. Sep 21/15: Email from K. Graham proposing a weight restriction or semi-truck ban on Broadway Avenue South. Referred to Works & Utilities.
6. Sep 17/15: Minutes of Melfort & District Museum Board.
7. Sep 30/15: Email from R. Penner re: condition of neighboring building at 101 Burrows Ave W. The order on this property expired October 16, 2015, and the City will be undertaking the clean-up.
8. Oct 6/15: C. Michalyca, Northern Lights Rail Ltd. re: request for five-year municipal and school tax exemption. Referred to the Legislative & Finance Committee.
9. Oct. 13/15: M. Braun-Pollon, CFIB re: Small Business Saturday, October 24, 2015.

15-204
Jung
George

MINUTES, COMMITTEE OF THE WHOLE, OCTOBER 1, 2015:

That the minutes of the Committee of the Whole meeting held on October 1, 2015, be adopted as circulated. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – SEPTEMBER, 2015

FINANCIAL STATEMENT – SEPTEMBER 30, 2015

LEGISLATIVE & FINANCE DEPARTMENT REPORT

BUILDING PERMIT REPORT – SEPTEMBER, 2015

COMMUNITY SERVICES DEPARTMENT REPORT

Due to cool weather conditions, restoration work on the Post Office exterior has been postponed until next year. Councillor George suggested that for liability purposes, we block off the street while working on the bell tower.

15-205
George
Jung

MINUTES, PROTECTIVE SERVICES COMMISSION, OCTOBER 13, 2015:

That the minutes of the Protective Services Commission meeting held on October 13, 2015, be received. **Carried**

MUNICIPAL POLICING REPORT – AUGUST & SEPTEMBER, 2015

BYLAW ENFORCEMENT REPORT – SEPTEMBER, 2015

The Works & Utilities Committee will examine the penalty for parking in a disabled stall.

FIRE CHIEF REPORT – SEPTEMBER, 2015

WORKS & UTILITIES DEPARTMENT REPORT

15-206
Gratton
Phillips

BYLAW 2015-16:

That Bylaw 2015-16, being a bylaw of the City of Melfort to establish a Museum Board, be introduced and read a first time. **Carried**

15-207
Ponath

BYLAW 2015-16:

That Bylaw 2015-16 be read a second time. **Carried**

15-208
Jung
George

BYLAW 2015-16:

That Bylaw 2015-16 be given three readings at this meeting. **Carried Unanimously**

15-209
Phillips
Gratton

BYLAW 2015-16:

That Bylaw 2015-16 be read a third time and passed. **Carried**

ANNOUNCEMENTS

- Councillor Ponath expressed Council's condolences to the family of Norman Vickar on his death at 98 years old. Mr. Vickar was Mayor of Melfort from 1971 – 1975, and went on to represent Melfort as MLA. The Norman Vickar Building and Vickar Place are named after him.
- The Director of Works & Utilities advised that the compost site will be closing at the end of the week.

15-210
Phillips
Ponath

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:45 p.m.

Mayor

City Clerk