

# CITY OF MELFORT

May 9, 2016

Minutes of the City of Melfort Regular Meeting held on Monday, May 9, 2016, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Jung, Enge, Gratton, George, Ponath and Phillips.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer; T. Scaife, Director of Community Services and H. Audette, City Clerk.

16-109  
Enge  
Ponath

## MINUTES, REGULAR COUNCIL MEETING, APRIL 11, 2016:

That the minutes of the Regular Council meeting held April 11, 2016, be adopted as circulated. **Carried**

16-110  
Gratton  
Phillips

## PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
May 13, 2016	Falun Dafa Association Canada	"24 <sup>th</sup> Anniversary of Falun Dafa"
June 4, 2016	Heart & Stroke Foundation	"National Health & Fitness Day"
June, 2016	Saskatchewan Parks and Recreation Association	"Recreation & Parks Month"

**Carried**

16-111  
Jung  
George

## BOARD & COMMITTEE APPOINTMENTS:

That we approve the following 2016 City of Melfort Board & Committee appointments:

<u>Committee</u>	<u>Member</u>	<u>Expiry</u>
Museum Board	Gary Bradley (replaces A. Porter)	December 31, 2017
Public Library Board	Jonathan Scott (replaces E. Leathem)	December 31, 2016
Wapiti Regional Library Board	Karen Duncan (replaces E. Leathem)	December 31, 2017

**Carried**

## GENERAL SUNDRY COMMUNICATION ITEMS:

1. Spring, 2016: SUMA Urban Voice, Vol. 21, No. 1.
2. Mar 29/16: L. Mack, Manager, Partners FOR the Saskatchewan River Basin re: request for membership and support.
3. Apr 21/16: Minutes of the Melfort & District Museum Board.
4. Mar 22/16: Waterworks Compliance Inspection Report.
5. Apr 28/16: L. Hazelwater, SK Housing Corporation re: Melfort Housing Authority appointment.
6. April, 2016: S. Holmes, Secretary-Treasurer, Melfort Veterinary Services Board re: proposal to dispose of the clinic and dissolve board. The Clerk has responded with Council's position.
7. Apr 29/16: L. Baerwald, PLUS Industries Inc. re: request for tax exemptions. The Treasurer is to reply as per current practice.

16-112  
Ponath  
Enge

## MINUTES, COMMITTEE OF THE WHOLE, APRIL 27, 2016:

That the minutes of the Committee of the Whole meeting held on April 27, 2016, be adopted as circulated. **Carried**

16-113  
Phillips  
Gratton

## MINUTES, COMMITTEE OF THE WHOLE, MAY 3, 2016:

That the minutes of the Committee of the Whole meeting held on May 3, 2016, be adopted as circulated. **Carried**

16-114  
George  
Jung

**MINUTES, COMMITTEE OF THE WHOLE, MAY 4, 2016:**

That the minutes of the Committee of the Whole meeting held May 4, 2016, be adopted as circulated. **Carried**

16-115  
Enge  
Ponath

**APPROVE 2016 FACILITY MAINTENANCE UNBUDGETED EXPENDITURES:**

That whereas, at the Committee of the Whole budget meeting on December 14, 2015, Council agreed to fund Priority 1 site repair items from the newly established Facility Maintenance Fund;

And whereas, the preliminary unaudited statement anticipates a surplus in excess of the funds requested at this time, and in consideration of the short summer construction period;

Be it resolved that Council approves the following unbudgeted expenditures, to be funded from the Facility Maintenance Fund in 2016:

- |   |                         |
|---|-------------------------|
| 1. NLP Arena Site Repair – South entrance, patching | \$12,500                |
| 2. NLP Pool Site Repair – Loading dock              | \$14,000                |
| 3. Playground Site Repair                           | \$ 5,000 <b>Carried</b> |

16-116  
Ponath  
Enge

**2016 LIST OF LANDS IN ARREARS:**

That the attached 2016 List of Lands in Arrears, which includes all properties with arrears outstanding of 10% or \$200.00, whichever is the less, be received. **Carried**

16-117  
Enge  
Ponath

**AUTHORIZE TREASURER TO ACQUIRE TITLE – SIX-MONTH NOTICE:**

That we authorize the City Treasurer to proceed to acquire title, through Section 22 of *The Tax Enforcement Act*, on the properties identified on the following list:

Roll No.	Legal Address	Title	Roll No.	Legal Address	Title
101004407	UNIT 23; BLOCK: 22; PLAN #: 95PA18980	111201703	306013220	LOT: 23; BLOCK: 13; PLAN #: Q1004	111248995
304009130	LOT: 12; BLOCK: 9; PLAN #: P4305	113132304	306013220	LOT: 24; BLOCK: 13; PLAN #: Q1004	111249008
304009130	LOT: 13; BLOCK: 9; PLAN #: P4305	113132315	306013220	LOT: 25; BLOCK: 13; PLAN #: Q1004	111249019
304009130	LOT: 14; BLOCK: 9; PLAN #: P4305	113132326	404026090	LOT: 9; BLOCK: 26; PLAN #: E4566	138988557
304010210	LOT: 21; BLOCK: 10; PLAN #: P4305	132304137	504009120	LOT: 12; BLOCK: 9; PLAN #: T621	144060959
304010210	LOT: 22; BLOCK: 10; PLAN #: P4305	132304160	505002240	LOT: 24; BLOCK: 2; PLAN #: E4566	137572645
304010210	LOT: 23; BLOCK: 10; PLAN #: P4305	132304182	505009190	LOT: 19; BLOCK: 9; PLAN #: E4566	132168630
304010210	LOT: 24; BLOCK: 10; PLAN #: P4305	132304216	505009200	LOT: 20; BLOCK: 9; PLAN #: E4566	132168652
304010210	LOT: 25; BLOCK: 10; PLAN #: P4305	132304238	505009210	LOT: 21; BLOCK: 9; PLAN #: E4566	127044323
304010210	LOT: 26; BLOCK: 10; PLAN #: P4305	132304249	505019090	LOT: 9; BLOCK: 19; PLAN #: G3640	135929997
304010210	LOT: 27; BLOCK: 10; PLAN #: P4305	132304261	505019090	LOT: 23; BLOCK: 19; PLAN #: 101628020	135929964
304010210	LOT: 28; BLOCK: 10; PLAN #: P4305	132304294	505030050	LOT: 5; BLOCK: 30; PLAN #: G3640	112519087
304010210	LOT: 29; BLOCK: 10; PLAN #: P4305	132304328	505033110	LOT: 11; BLOCK: 33; PLAN #: G3640	129179784
304010210	LOT: 30; BLOCK: 10; PLAN #: P4305	132304351	505033110	LOT: 11; BLOCK: 33; PLAN #: G3640	142848568
304015380	LOT: 36; BLOCK: 15; PLAN #: P4305	141401483	506098370	LOT: 37; BLOCK: 98; PLAN #: 74PA06609	137896925
304015380	LOT: 37; BLOCK: 15; PLAN #: P4305	141401461			
304015380	LOT: 38; BLOCK: 15; PLAN #: P4305	141401438			
304015380	LOT: 39; BLOCK: 15; PLAN #: P4305	141401427			
304015380	LOT: 40; BLOCK: 15; PLAN #: P4305	141401405			
306013220	LOT: 22; BLOCK: 13; PLAN #: Q1004	111248984			

**Carried**

**TAX COLLECTION COMPARATIVE STATEMENT – MARCH & APRIL, 2016****LEGISLATIVE & FINANCE DEPARTMENT REPORT**

- 16-118**  
**Gratton**  
**Phillips**      **MINUTES, COMMUNITY SERVICES COMMITTEE, MAY 4, 2016:**  
That the minutes of the Community Services Committee meeting held on May 4, 2016, be adopted as circulated. **Carried**
- 16-119**  
**Phillips**  
**Gratton**      **MINUTES, BEAUTIFICATION COMMITTEE, APRIL 26, 2016:**  
That the minutes of the Beautification Committee meeting held on April 26, 2016, be received. **Carried**
- 16-120**  
**Gratton**  
**Phillips**      **MINUTES, PRESERVATION AND BEAUTIFICATION COMMITTEE, MAY 3, 2016:**  
That the minutes of the Preservation and Rehabilitation Committee meeting held on May 3, 2016, be received. **Carried**
- 16-121**  
**Phillips**  
**Gratton**      **BEAUTIFICATION COMMITTEE TERMS OF REFERENCE:**  
That we approve the amended Terms of Reference for the Beautification Committee, as attached. **Carried**
- 16-122**  
**Gratton**  
**Phillips**      **HISTORIC POST OFFICE LEASE AGREEMENT – MELFORT BUSINESS REV. CORP.:**  
That the Mayor and City Clerk be authorized to execute the Commercial Lease Agreement between the City of Melfort and the Melfort Business Revitalization Corp., for the lease of a portion of the Historic Melfort Post Office building located at 302 Main Street, for a five-year term expiring on April 30, 2021, at an annual rental cost of One Dollar (\$1.00) per annum. **Carried**
- 16-123**  
**Phillips**  
**Gratton**      **AMEND FREE FACILITY USAGE POLICY 7.2.30:**  
That we approve the amendment of City of Melfort Policy 7.2.30, entitled “*Free Facility Usage*”, as attached. **Carried**

**BUILDING PERMIT REPORT – APRIL, 2016****COMMUNITY SERVICES DEPARTMENT REPORT**

- 16-124**  
**Jung**  
**George**      **MINUTES, PROTECTIVE SERVICES COMMISSION, APRIL 12, 2016:**  
That the minutes of the Protective Services Commission meeting held April 12, 2016, be received. **Carried**

**MUNICIPAL POLICING REPORT – MARCH, 2016****FIRE CHIEF REPORT – APRIL, 2016****BYLAW ENFORCEMENT REPORT – APRIL, 2016****WORKS & UTILITIES DEPARTMENT REPORT**

- 16-125**  
**George**  
**Jung**      **BYLAW 2016-12:**  
That Bylaw 2016-12, being a bylaw to undertake lane construction (6.00 & 6.1 M) as a local improvement, be introduced and read a first time. **Carried**

16-126  
Jung  
George

**BYLAW 2016-12:**

That Bylaw 2016-12 be read a second time. **Carried**

16-127  
George  
Jung

**BYLAW 2016-12:**

That Bylaw 2016-12 be given three readings at this meeting. **Carried Unanimously**

16-128  
Jung  
George

**BYLAW 2016-13:**

That Bylaw 2016-12 be read a third time and passed. **Carried**

**ANNOUNCEMENTS**

- Councillor Ponath invited the public to attend the Main Street Visioning Open House on Wednesday, May 11, 2016, from 5:00-8:00 pm at the Legion. A presentation will be made from 6:30 – 7:00 pm.
- Councillor George congratulated the Melfort Mustangs on winning the Canalta Cup and distinguishing themselves at the Western Canada Cup.
- The City Treasurer reported that an informational budget pamphlet has been circulated with the 2016 tax notices.
- The public was urged to complete their census, which is important to the community.
- Councillor George asked people to use the walking path, rather than Shadd Drive.
- Councillor Enge congratulated Mr. Gordon Liddle on being named Melfort Citizen of the Year.
- Mayor Lang advised that a Fort McMurray fundraising BBQ will be held at the Independent Grocery Store on Saturday, May 14<sup>th</sup>.

16-129  
Ponath  
Enge

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:42 p.m.

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Mayor

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City Clerk