

# CITY OF MELFORT

February 8, 2016

Minutes of the City of Melfort Regular Meeting held on Monday, February 8, 2016, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:03 p.m.

**PRESENT:** COUNCIL: Mayor Lang and Councillors Jung, George, Gratton, Ponath and Phillips.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer; T. Scaife, Director of Community Services and H. Audette, City Clerk.

16-17  
Ponath  
Phillips

**MINUTES, REGULAR COUNCIL MEETING, JANUARY 11, 2016:**

That the minutes of the Regular Council meeting held January 11, 2016, be adopted as circulated. **Carried**

16-18  
Jung  
George

**AMEND RESOLUTION 16-05 – SPECIAL NEEDS TRANSIT CONTRACT:**

That Resolution No. 16-05, authorizing the execution of the Special Needs Transit Service Contract between Lorne Stewart and the City of Melfort, be amended to commence on February 1, 2016. **Carried**

16-19  
Phillips  
Gratton

**2016 BOARD & COMMITTEE APPOINTMENTS:**

That we approve the following 2016 City of Melfort Board & Committee appointments:

<u>Committee</u>	<u>Member</u>	<u>Expiry</u>
Melfort & District Museum Board	Alan Porter	December 31, 2017
	Dan Sherle	December 31, 2017
	Robert Neis	December 31, 2017
Beautification Committee	Lori Friesen	December 31, 2016
	Terry Sparks	December 31, 2016
	Peggy George	December 31, 2016
	Nicole Gagne	December 31, 2016
	Sharon Selnes	December 31, 2016
	Jan Kraus	December 31, 2016

**Carried**

16-20  
Gratton  
Phillips

**PROPOSED SUBDIVISION – CASKEY DRIVE/MCDONALD AVE REAR LANE:**

That the Council of the City of Melfort approve the subdivision of part of NE ¼ 7-45-18-W2, Melfort, Saskatchewan, to create new Lot 88, Block 94, and a rear lane between the north leg of Caskey Drive and McDonald Avenue, as shown on the attached Plan of Proposed Subdivision dated August 12, 2015, prepared by Meridian Surveys Ltd. **Carried**

16-21  
Phillips  
Ponath

**PROCLAMATION:**

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
February 22, 2016	Girl Guides of Canada	" <i>Girl Guides World Thinking Day</i> " <b>Carried</b>

**GENERAL SUNDRY COMMUNICATION ITEMS**

1. Jan 14/16: Notice of SAMA Annual Meeting – Tues, April 26 – Saskatoon Inn & Conference Centre.
2. Jan 21/16: Minutes of Melfort & District Museum Board.

3. Jan 22&27/16: RM of Flett's Spring's 429 – appointments to Airport, Municipal Health Advocacy and Planning Commission Boards.
4. Jan 28/16: N. Campbell, CEO, SPRA re: 2016 Communities in Bloom Participation.
5. Jan. 12/16: M. Welsch re: birthday party at NLP. The Director of Community Services will advise the writer that her correspondence has been received and will be discussed by the Community Services Committee.
6. Jan. 6/16: B. Stadnichuk, SGEU re: privatization of Melfort's liquor store. The Clerk will invite the organization to make a delegation at a Council meeting.
7. Dec 29/15: S. Harrison, Hudson Bay Route Association re: request for support through 2016 Membership.

16-22  
Jung  
George

**MINUTES, COMMITTEE OF THE WHOLE, JANUARY 13, 2016:**

That the minutes of the Committee of the Whole meeting held on January 13, 2016, be adopted as circulated. **Carried**

16-23  
Phillips  
Gratton

**MINUTES, COMMITTEE OF THE WHOLE, FEBRUARY 4, 2016:**

That the minutes of the Committee of the Whole meeting held on February 4, 2016, be adopted as circulated. **Carried**

16-24  
Ponath  
Phillips

**2016 OPERATING BUDGET:**

That we approve the City of Melfort 2016 Budget for General Operations, Utility Operations, Landfill Operations and Waste Collection Operations, as finalized during the Council budget sessions held December 9 & 14, 2015, and February 4, 2016. **Carried**

16-25  
George  
Ponath

**AMEND 2016 CAPITAL BUDGET – BABINGTON AVE E LIMP:**

That the 2016 General Capital Budget be amended to increase the Babington Avenue East (100 block) curb, gutter and sidewalk budget from \$65,000.00 to \$77,031.00, with the frontage budget increasing from \$45,000.00 to \$57,031.00. **Carried**

**TAX COLLECTION COMPARATIVE STATEMENTS – DEC. 2015 & JAN. 2016**

**LEGISLATIVE & FINANCE DEPARTMENT REPORT**

16-26  
Gratton  
Phillips

**MINUTES, COMMUNITY SERVICES COMMITTEE, JANUARY 28, 2016:**

That the minutes of the Community Services Committee meeting held January 28, 2016, be adopted as circulated. **Carried**

16-27  
Phillips  
Gratton

**ASSIGNMENT OF NLP CONCESSION AGREEMENT:**

That we approve the assignment of the Northern Lights Concession Agreement dated September 21, 2015, from Karun Dawra to Geetali Dawra, in accordance with the terms and conditions detailed in the Assignment Agreement, and that we authorize the Mayor and City Clerk to execute same. **Carried**

**BUILDING PERMIT REPORT – JANUARY, 2016**

**COMMUNITY SERVICES DEPARTMENT REPORT**

16-28  
George  
Jung

**MINUTES, PROTECTIVE SERVICES COMMISSION, JANUARY 12, 2016:**

That the minutes of the Protective Services Commission meeting held on January 12, 2016, be received. **Carried**

Administration was directed to send a letter to the RCMP requesting that they submit the Municipal Policing Report on a monthly basis.

16-29  
George  
Jung

**AUTHORIZE PREPARATION OF LIMP REPORT – 100 BL BABINGTON AVE E:**

That the Director of Works & Utilities prepare a report in accordance with Section 6 of *The Local Improvements Act, 1993*, with respect to the local improvement listed below:

Work	On	From	To	Estimated Cost
Rolled Curb, Gutter & Sidewalk (1.71 wide)	Babington Avenue E – 100 block	Main Street	Alberta Street	\$74,263.80

**Carried**

16-30  
Jung  
George

**ADOPT LIMP REPORT – 100 BLOCK BABINGTON AVE E:**

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$74,263.80.

Work	On	From	To	Estimated Cost
Rolled Curb, Gutter & Sidewalk (1.71 wide)	Babington Avenue E – 100 block	Main Street	Alberta Street	\$74,263.80

And, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

**BYLAW ENFORCEMENT REPORT – JANUARY, 2016**

**FIRE DEPARTMENT REPORT – JANUARY, 2016**

**WORKS & UTILITIES DEPARTMENT**

16-31  
Gratton  
Phillips

**BYLAW 2016-02:**

That Bylaw 2016-02, being a bylaw to amend Zoning Bylaw 96-09, to amend the definition of community centre, be introduced and read a first time. **Carried**

16-32  
Jung  
George

**BYLAW 2016-03:**

That Bylaw 2016-03, being a bylaw respecting the construction of certain works as local improvements, the establishment of uniform rates and special assessments thereto, be introduced and read a first time. **Carried**

16-33  
Ponath  
George

**BYLAW 2016-03:**

That Bylaw 2016-03 be read a second time. **Carried**

16-34  
George  
Ponath

**BYLAW 2016-03:**

That Bylaw 2016-03 be given three readings at this meeting. **Carried Unanimously**

16-35  
Phillips  
Gratton

**BYLAW 2016-03:**

That Bylaw 2016-03 be read a third time and passed. **Carried**

16-36  
George  
Jung

**AUTHORIZE PREPARATION OF LIMP REPORT – CASKEY LANE:**

That the Director of Works & Utilities prepare a report in accordance with Section 6 of *The Local Improvements Act, 1993*, with respect to the local improvement listed below:

Work	On	From	To	Estimated Cost
Lane Construction (6.00 & 6.1 m)	North leg of Caskey Drive and McDonald Avenue	9 metres west of the NW corner of Surface Pcl 133773071	Brunswick Street	\$54,628.94

**Carried**

16-37  
George  
Jung

**ADOPT LIMP REPORT – CASKEY LANE CONSTRUCTION:**

That the report prepared by the Director of Works & Utilities, with respect to the proposed local improvement listed below, be adopted;

Further, that application be made under Section 5(1)(b) of *The Local Improvements Act, 1993*, to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement, at an estimated cost of \$54,628.94.

Work	On	From	To	Estimated Cost
Lane Construction (6.00 & 6.1 m)	North leg of Caskey Drive and McDonald Avenue	9 metres west of the NW corner of Surface Pcl 133773071	Brunswick Street	\$54,628.94

And, that the land described above is specially or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality. **Carried**

**ANNOUNCEMENTS**

- Councillor Ponath, member of the Legislative & Finance Committee, presented the 2016 Budget Release. Any questions can be directed to Sandy Peterson, Treasurer.
- Councillor Ponath announced that the North Central Health Care Foundation is hosting a beef dip luncheon at the Melfort Curling Club on Thursday, February 11, 2016, from 11:30 – 1:30, as a kick-off to the fundraising campaign for new digital x-ray equipment at the Melfort Hospital.

16-38

**ADJOURNMENT:**

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:45 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk