

CITY OF MELFORT
December 11, 2017

Minutes of the City of Melfort Regular Meeting held on Monday, December 11, 2017, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:04 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Terry, George, Benson and Hoenmans.

STAFF: M. Hotsko, City Manager; S. Peterson, City Treasurer; R. Danberg, Director of Community Services; G. Gilmore, Director of Works & Utilities and H. Audette, City Clerk.

17-244
George
Mitchell

MINUTES, REGULAR COUNCIL MEETING, NOVEMBER 13, 2017:

That the minutes of the Regular Council meeting held on November 13, 2017, be adopted as circulated. **Carried**

DELEGATION

Mr. Don Signori – Melfort Chamber of Commerce

Mr. Signori read his letter to Council dated December 11, 2017, expressing concern about the current state of the Melfort Chamber of Commerce and making the following requests for consideration:

- a) Withold the City's contribution to the Chamber until problems, if they in fact exist, are resolved to the satisfaction of the business community.
- b) Encourage the Chamber President/Directors to hold their next AGM as soon as possible and to invite all businesses (members, former members and potential members), where any issues can be openly and honestly discussed.
- c) Request an immediate complete audit.
- d) Request that the duly elected Board of Directors re-evaluate the role and duties and need for an Executive Director.

Mr. Signori stated that he wants the City, the major contributor of taxpayer dollars, and other organizations to continue to support the Chamber, which is a vital and necessary entity to the City; however, there are major concerns that have been festering for a number of years. He believes action item (d) above would be the first step in encouraging new membership.

Mayor Lang thanked Mr. Signori for his presentation and advised that his concerns would be considered during 2018 operating budget discussions. He added that the City has to be cognizant of their role as a member of the Chamber of Commerce and not interfering with the responsibilities of the Chamber Board of Directors.

17.245(a)
Terry
Hoenmans

AMEND RESOLUTION 17-245:

That Resolution No. 17-245 be amended by revising the term of the lease of Hangar Lot 1 from October 1, 2017, expiring September 30, 2042, to January 1, 2018, expiring December 31, 2042. **Carried**

17-245
Terry
Benson

AIRPORT HANGAR LEASE AGREEMENT:

That we approve the agreement between the City of Melfort and Fly'N Dutchman Ag, for the lease of Hangar Lot 1 within the Aerial Applicator zone at the Melfort Airport, for a twenty-five year term commencing January 1, 2018 and expiring December 31, 2042, as amended.
Carried

17-246 Phillips Hoenmans **2018 BOARD AND COMMITTEE APPOINTMENTS:**
That we approve the attached appointments to City of Melfort boards and committees, effective January 1, 2018. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Winter 2017: SUMA Urban Voice, Vol. 22, No. 4.
2. Dec 4/17: J. Untereiner, Manager, Housing Development re: Sask Housing Corporation RFP for the Rental Development Program. The Community Development Manager is to determine whether any projects in Melfort would be eligible under this program.
3. Dec 7/17: J. Edwards, Ex Director, Ministry of Government Relations re: amendments to The Education Property Tax Act and Regulations coming into effect January 1, 2018.

17-247 Mitchell George **MINUTES, COMMITTEE OF THE WHOLE, NOVEMBER 13, 2017:**
That the minutes of the Committee of the Whole meeting held on November 13, 2017, be adopted as circulated. **Carried**

17-248 George Mitchell **MINUTES, LEGISLATIVE & FINANCE COMMITTEE, DECEMBER 7, 2017:**
That the minutes of the Legislative & Finance Committee meeting held on December 7, 2017, be adopted as circulated. **Carried**

17-249 Mitchell George **AMEND TANGIBLE CAPITAL ASSET POLICY 1.3.65:**
That we approve the amendment of City of Melfort Policy 1.3.65, entitled "*Tangible Capital Asset Policy*", effective January 1, 2018. **Carried**

TAX COLLECTION COMPARATIVE STATEMENT – NOVEMBER, 2017

LEGISLATIVE & FINANCE DEPARTMENT REPORT

17-250 Hoenmans Phillips **MINUTES, COMMUNITY SERVICES COMMITTEE, DECEMBER 1, 2017:**
That the minutes of the Community Services Committee meeting held December 1, 2017, be adopted as circulated. **Carried**

17-251 Phillips Mitchell **MINUTES, COMMUNITY DEVELOPMENT ADVISORY COMMITTEE, DECEMBER 7, 2017:**
That the minutes of the Community Development Advisory Board meeting held on December 7, 2017, be received. **Carried**

17-252 Hoenmans Mitchell **AMEND RESIDENTIAL GROWTH INCENTIVE POLICY 7.4.44:**
That we approve the amendment of City of Melfort Policy 7.4.44 entitled, "*Residential Growth Incentive Policy*". **Carried**

17-253 Mitchell Hoenmans **LAND SALE EXTENSION PROVISIONS:**
That Council grant Administration the authority to approve justifiable and reasonable extensions to the provisions contained in the City's agreement for sale of land. Recommendations to terminate agreements without the consent of the purchaser are to be presented to Council for approval. **Carried**

BUILDING PERMIT REPORT – NOVEMBER 2017

COMMUNITY SERVICES DEPARTMENT REPORT

17-254 Terry Benson **MINUTES, WORKS & UTILITIES COMMITTEE, NOVEMBER 30, 2017:**
That the minutes of the Works & Utilities Committee meeting held November 30, 2017, be adopted as circulated. **Carried**

17-255 **AMEND POLICY 3.5.70 – CURB &/OR SIDEWALK REPAIR/REPLACEMENT:**
Terry Benson That we approve the amendment of City of Melfort Policy 3.5.70, entitled “*Curb &/or Sidewalk Repair/Replacement*”. **Carried**

FIRE CHIEF REPORT – NOVEMBER, 2017

BYLAW ENFORCEMENT REPORT – NOVEMBER, 2017

WORKS & UTILITIES DEPARTMENT REPORT

PUBLIC HEARING – BYLAW 2017-21 - AMEND DEVELOPMENT LEVY BYLAW

The City Clerk reported that there were no verbal or written submissions objecting to Bylaw 2017-21, the amendment of the Development Levy Bylaw.

- 17-256** **BYLAW 2017-21:**
Hoemans Mitchell That Bylaw 2017-21, being a bylaw to amend Bylaw 2014-11, known as the City of Melfort Development Levy Bylaw, be read a second time. **Carried**
- 17-257** **BYLAW 2017-21:**
Terry Benson That Bylaw 2017-21 be read a third time and passed. **Carried**
- 17-258** **BYLAW 2017-22:**
Terry Benson That Bylaw No. 2017-22, being a bylaw to amend Schedule ‘A’ of Bylaw 2007-21, known as *The Traffic Bylaw*, be introduced and read a first time. **Carried**
- 17-259** **BYLAW 2017-22:**
George Mitchell That Bylaw No. 2017-22 be read a second time. **Carried**
- 17-260** **BYLAW 2017-22:**
Hoemans George That Bylaw No. 2017-22 be given three readings at this meeting. **Carried Unanimously**
- 17-261** **BYLAW 2017-22:**
Mitchell Hoemans That Bylaw No. 2017-22 be read a third time and passed. **Carried**
- 17-262** **BYLAW 2017-23:**
George Mitchell That Bylaw 2017-23, being a bylaw to establish administrative fees and charges in the Legislative & Finance Department, be introduced and read a first time. **Carried**
- 17-263** **BYLAW 2017-23:**
Mitchell George That Bylaw 2017-23 be read a second time. **Carried**
- 17-264** **BYLAW 2017-23:**
Hoemans Mitchell That Bylaw 2017-23 be given three readings at this meeting. **Carried Unanimously**
- 17-265** **BYLAW 2017-23:**
Terry Benson That Bylaw 2017-23 be read a third time and passed. **Carried**

ANNOUNCEMENTS

- Councillor George commended 11 citizens of Melfort who were awarded the Canada 150 medal for volunteerism, including Grace and Bob Ellis, Trent Fedorychka, Peggy George, Mary Lavoie, Bernice McCosh, John McDonald, Tara Muntain, Arnold Orr, Victoria Riley and Rodney White.
- Councillor Terry commended the City staff on the organization of the Wellness Centre Grand Opening.
- Councillor Hoenmans invited interested citizens to fill open positions on City boards and committees.

**17-266
Terry
Benson**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:19 p.m.

Mayor

City Clerk