

CITY OF MELFORT

May 7, 2018

Minutes of the City of Melfort Regular Meeting held on Monday, May 7, 2018, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Mitchell, Phillips, Benson, George and Hoenmans (by speakerphone).

STAFF: M. Hotsko, City Manager; R. Danberg, Director of Community Services; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer and H. Audette, City Clerk.

**18-92
Mitchell
Phillips**

MINUTES, REGULAR COUNCIL MEETING, APRIL 16, 2018:

That the minutes of the Regular Council meeting held on April 16, 2018, be adopted as circulated. **Carried**

**18-93
Benson
Phillips**

PROCLAMATIONS:

That we approve the following proclamations and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
June, 2018	Sask Parks and Recreation Association	<i>Recreation & Parks Month</i>
June 2, 2018	Office of Senator Nancy Greene Raine	<i>National Health & Fitness Day</i>
June 16, 2018	Saskatoon School of Horticulture	<i>National Garden Day</i>
June 16-24, 2018	Saskatoon School of Horticulture	<i>Garden Days</i>

Carried

**18-94
Phillips
George**

HEALTH SAFETY AND ENVIRONMENT MANAGEMENT PROGRAM:

That in order to provide resources to guide and assist employees of the City of Melfort to create a safer and healthier work environment, and in accordance with *The Saskatchewan Employment Act*, that we approve the adoption of the City of Melfort Health Safety and Environment Management System, prepared by Harness Safety.

Applicable to all City employees, visitors and trade contractors who complete work on sites operated by the City of Melfort, this program will be used as the basis for continuous improvement in the prevention and elimination of occupational injury and illness, as well as equipment and property damage.

Further, that the Health Safety and Environment Management System is a living document and outside of established city policies which require Council approval, it may be amended by Administration from time-to-time, as deemed necessary by senior management.

City of Melfort Policy 1.5.30, entitled "*Occupational Health & Safety Program*" is hereby repealed. **Carried**

**18-95
George
Phillips**

POLICY 1.5.01 – PPE CLOTHING AND EQUIPMENT:

That we approve the amendment of Policy 1.5.01, entitled "*PPE Clothing and Equipment Policy*". **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Spring 2018: SUMA Urban Voice, Vol. 23, No. 1.
2. Apr 24, 2018: 2018 Confirmed Education Property Tax Mill Rates.
3. Apr 19, 2018: A. Hopkins, Ministry of Education, re: ministerial approval of Wapiti Regional Library boundary change to remove City of PA.
4. Apr 12, 2018: D. Bodnaryk, Environmental Compliance Investigator re: request to prepare impact statement on Husky Oil spill – May 31.

18-96
Phillips
Mitchell

MINUTES, COMMITTEE OF THE WHOLE, APRIL 16, 2018

That the minutes of the Committee of the Whole meeting held on April 16, 2018, be adopted as circulated. **Carried**

LEGISLATIVE & FINANCE DEPARTMENT REPORT

BUILDING PERMIT REPORT – APRIL, 2018

COMMUNITY SERVICES DEPARTMENT REPORT

FIRE CHIEF REPORT – APRIL, 2018

BYLAW ENFORCEMENT REPORT – APRIL, 2018

MUNICIPAL POLICING REPORT – APRIL, 2018

WORKS & UTILITIES DEPARTMENT REPORT

PUBLIC HEARING – BYLAW 2018-04 – ZONING BYLAW AMENDMENT

The City Clerk reported that there were no verbal or written submissions objecting to Bylaw 2018-04, the amendment of Zoning Bylaw 96-09.

18-97
Phillips
George

BYLAW 2018-04:

That Bylaw 2018-04, being a bylaw to amend Zoning Bylaw No. 96-09 to rezone Lots 4-8, Blk/Par 9, Plan I362 from R4 to R2, be read a second time. **Carried**

18-98
Benson
Phillips

BYLAW 2018-04:

That Bylaw 2018-04 be read a third time and passed. **Carried**

Council directed Administration to postpone the dismantling of the south side courts until construction of the new facility on Broadway Avenue is complete.

PUBLIC HEARING – BYLAW 2018-06 – ZONING BYLAW AMENDMENT

The following submissions were received objecting to Bylaw 2018-06, the amendment of Zoning Bylaw 96-09:

- a) Letter from Jodi Romanow dated May 3, 2018.
- b) Verbal submission from property owner at 11 Carson Street stating that they purchased their property due to the fact that it was in an R1A Zone and are strongly opposed to rezoning a portion of the area to R2.

18-99
George
Phillips

BYLAW 2018-06:

That Bylaw 2018-06, being a bylaw to amend Zoning Bylaw 96-09, to rezone portions of Blocks 105 and 121 from R1A to R2, be read a second time. **Motion Defeated**

18-100
Mitchell
Phillips

BYLAW 2018-10:

That Bylaw 2018-10, being a bylaw to provide for an agreement to establish a fixed assessment of farm lands, be introduced and read a first time. **Carried**

18-101
Phillips

BYLAW 2018-10:

That Bylaw 2018-10 be read a second time. **Carried**

18-102
Phillips
George

BYLAW 2018-10:

That Bylaw 2018-10 be given three readings at this meeting. **Carried Unanimously**

**18-103
Benson
Phillips**

BYLAW 2018-10:

That Bylaw 2018-10 be read a third time and passed. **Carried**

ANNOUNCEMENTS:

- On behalf of City Council, Councillor Mitchell thanked outgoing Fire Chief Paul See for his service to the City of Melfort.
- Councillor Phillips advised of the drop-in information session for the Official Community Plan on Thursday, May 10, from 5 – 7 at the Legion Hall.
- Mayor Lang reported on the 2018 Walk A Mile event that took place May 3 in Melfort. Next year's event will be held in Tisdale.

**18-104
Mitchell
Phillips**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:39 p.m.

Mayor

City Clerk