

CITY OF MELFORT

July 13, 2015

Minutes of the City of Melfort Regular Meeting held on Monday, July 13, 2015, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:00 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Jung, George, Enge, Ponath and Phillips.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; S. Peterson, City Treasurer; T. Scaife, Director of Community Services and H. Audette, City Clerk.

15-139
Enge
Ponath

MINUTES, REGULAR COUNCIL MEETING, JUNE 8, 2015

That the minutes of the Regular Council meeting held on June 8, 2015, be adopted as circulated. **Carried**

15-140
Phillips
George

PROCLAMATION:

That we approve the following proclamation and that we authorize the Mayor to authenticate same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
Oct 2, 2015	Association in Defence of the Wrongly Convicted	<i>"Wrongful Conviction Day"</i>

Carried

15-141
George
Phillips

SUBDIVISION OF BLOCK 35 – DIVISION STREET & SOUTH AVENUE:

That the Council of the City of Melfort approve the subdivision of all of Lots 1-8, B & C, Block 35 and Lane L2, Plan CR4994, and all of Lot 13, Block 35 and Lane L1, Plan 102136115 Melfort, Saskatchewan, to create new Lot 15, Block 35, as shown on the attached Plan of Proposed Subdivision dated May 25, 2015, prepared by Meridian Surveys Ltd. **Carried**

15-142
Phillips
George

APPEAL OF ORDER TO REMEDY CONTRAVENTION – 515 CRAWFORD AVE E:

That the Council of the City of Melfort grant an extension of the deadline to comply with the Order to Remedy Contravention dated May 27, 2015, issued on 515 Crawford Avenue East, Lot 13, Blk/Par 65, Plan U1046, from July 10, 2015, to August 31, 2015. **Carried**

Councillor George declared conflict of interest on the next item and exited the meeting at 5:10 p.m.

15-143
George
Phillips

DISCRETIONARY USE APPLICATION – 221 CRAWFORD AVENUE EAST:

That in accordance with subsection 10.4.2(1) of Zoning Bylaw 96-09, we grant discretionary approval to Jeff and Ena McAuley to construct a four-plex, multi-unit residential dwelling at 221 Crawford Avenue East, Lot 12, Block 16, Plan G3640, which is a discretionary use in an R2 – Medium Density Residential District, subject to the following conditions:

- That potential encroachment into the sight triangle on the northeast corner by a parked vehicle is permitted by Council.
- Compliance with all applicable municipal, provincial and federal acts and regulations.

Carried

Councillor George returned to the meeting at 5:17 p.m.

15-144
Phillips
George

APPROVAL TO CONFORM WITH ESTABLISHED BUILDING LINES – 308 STOVEL E:

That in accordance with Section 4.1.4 of Zoning Bylaw 96-09, we permit the property owner at 308 Stovel Avenue East, legal address Lot 4, Block 34, Plan G3640, to conform to the existing, established building line on the 300 block of Stovel Avenue East, a setback of 15 feet for the construction of a dwelling. **Carried**

GENERAL SUNDRY COMMUNICATION ITEMS

1. Summer, 2015: SUMA Urban Voice, Vol. 20, No. 2.
2. June 1/15: C. Petersen, Physician Recruiter, saskdocs re: PREP students in Melfort.
3. June 1/15: B. Bryant, Director Grants Admin, Ministry of Government Relations re: 2015-16 Grants in lieu of taxes.
4. June 1/15: K. Rintoul, Executive Director, Ministry of Government Relations re: 2015-16 revenue sharing grant.
5. June 2/15: R. Hughes, CAMA President re: recognition of Manager Michael Hotsko's thirty years of municipal service. Council congratulated the Manager on his long service award.
6. June 19/15: M. Waldbillig, Melfort Amateur Dramatics re: thank you for KVC attention during TheatreFest 2015.
7. July 2/15: G. Anderson re: Spring Flair with Pizzazz - presentation of \$10,000 for interior renovations to Post Office.
8. 2014 Audit Findings Report, MNP.
9. June 17/15: F. Gunter re: college and education services.
10. June 18/15: Mayor Lang's e-mail response to F. Gunter letter, referring him to the MLS and the Minister of Advanced Education.

15-145
George
Jung

MINUTES, COMMITTEE OF THE WHOLE, JUNE 19, 2015:

That the minutes of the Committee of the Whole meeting held on June 19, 2015, be adopted as circulated. **Carried**

15-146
Ponath
Enge

ADOPT STRATEGIC PLAN 2015-2019:

That Council adopt the City of Melfort Strategic Plan 2015-2019, prepared by Karyn Mossing, Community Economic Development Facilitator, which is built on three themes: a shared vision, a shared purpose and a shared direction. **Carried**

15-147
Jung
George

SECONDARY ICE SURFACE PLANNING:

That the Council of the City of Melfort agrees to eliminate the former Main Arena site at 115 Stovel Avenue West as a location for a secondary arena. And further, that the City proceed with planning a secondary ice surface as part of a larger, multi-use sports facility.

Carried

15-148
Enge
Ponath

MINUTES, LEGISLATIVE & FINANCE COMMITTEE:

That the minutes of the Legislative & Finance Committee meeting held on June 25, 2015, be adopted as circulated. **Carried**

15-149
Ponath
Enge

2014 SURPLUS/DEFICIT TRANSFERS:

That Council approve the 2014 surplus/deficit transfers as follows:

<u>Surplus</u>	<u>Amount</u>	<u>Reserve</u>
General Operating	\$ 97,290	Special Capital Reserve
Waste Collection Operating	\$ 10,395	Waste Collection/Equipment Reserve
Landfill Operating	\$ 4,312	Waste Disposal Site Reserve
<u>Deficit</u>	<u>Amount</u>	<u>Reserve</u>
Utility Operating	\$ 33,444	Water Rate Stabilization Fund
Carried		

15-150 TAX CANCELLATIONS:
Enge That we approve tax cancellations in the amount of \$45,977.18, as attached. **Carried**
Ponath

15-151 2014 MUNICIPAL PUBLIC ACCOUNTS:
Ponath That the 2014 City of Melfort Municipal Public Accounts be approved. **Carried**
Enge

TAX COLLECTION COMPARATIVE STATEMENT – JUNE, 2015

LEGISLATIVE & FINANCE DEPARTMENT REPORT

15-152 MINUTES, COMMUNITY SERVICES COMMITTEE, JULY 9, 2015:
George That the minutes of the Community Services Committee meeting held on July 9, 2015, be
Phillips adopted as circulated. **Carried**

15-153 MINUTES, PRESERVATION AND REHABILITATION COMMITTEE, JULY 10, 2015:
Phillips That the minutes of the Preservation and Rehabilitation Committee meeting held on June 10,
George 2015, be received. **Carried**

15-154 MINUTES, BEAUTIFICATION COMMITTEE, JUNE 24, 2015:
George That the minutes of the Beautification Committee meeting held on June 24, 2015, be received.
Phillips **Carried**

15-155 AMEND BEAUTIFICATION COMMITTEE TERMS OF REFERENCE:
Phillips That the terms of reference for the composition of the City Beautification Committee be
George amended by removing the words “Chairperson of the Community Services Committee” and
substituting the words “Member of the Community Services Committee”, to act as Chair.
Further, that the meetings of the Committee will be changed to the third Tuesday of March
and October. **Carried**

BUILDING PERMIT REPORT – JUNE, 2015

COMMUNITY SERVICE DEPARTMENT REPORT

15-156 MINUTES, WORKS & UTILITIES COMMITTEE, JULY 8, 2015:
George That the minutes of the Works & Utilities Committee meeting held on July 8, 2015, be adopted
Jung as circulated. **Carried**

15-157 MINUTES, AIRPORT BOARD, JUNE 10, 2015:
Jung That the minutes of the Airport Board meeting held June 10, 2015, be received. **Carried**
George

15-158 **MINUTES, EMERGENCY MEASURES ORGANIZATION, JUNE 9, 2015:**
George That the minutes of the Emergency Measures Organization meeting held on June 9, 2015, be
Jung received. **Carried**

15-159 **SUBDIVISION OF PARCEL D REMAINDER – MCDONALD AVENUE EAST:**
Jung Whereas it is necessary to complete a subdivision prior to offering rear lane construction as a
George local improvement to the residents on Caskey Drive north;

Be it resolved that the subdivision of the remainder of Parcel D, NE 07-45-18-2, Ext. 1, south of McDonald Avenue East, be included in the aforementioned plan of proposed subdivision.
Carried

MUNICIPAL POLICING REPORTS – APRIL & MAY, 2015

FIRE CHIEF REPORT – JUNE, 2015

BYLAW ENFORCEMENT REPORT – JUNE, 2015

WORKS & UTILITIES DEPARTMENT REPORT

PUBLIC HEARING – BYLAW 2015-14

The Clerk reported that no verbal or written submissions were received concerning Bylaw 2015-14, a bylaw to amend Zoning Bylaw 96-09.

15-160 **BYLAW 2015-14:**
George That Bylaw 2015-14, being a bylaw to amend Zoning Bylaw 96-09 to rezone Blk/Par P, Plan
Phillips 102175556, from R3 to C1, be read a second time. **Carried**

15-161 **BYLAW 2015-14:**
George That Bylaw 2015-14 be read a third time and passed. **Carried**
Jung

15-162 **BYLAW 2015-15:**
Enge That Bylaw 2015-15, being a bylaw to amend Bylaw No. 2015-10, known as The Exemption
Ponath Bylaw, be introduced and read a first time. **Carried**

15-163 **BYLAW 2015-15:**
Jung That Bylaw 2015-15 be read a second time. **Carried**
George

15-164 **BYLAW 2015-15:**
George That Bylaw 2015-15 be given three readings at this meeting. **Carried Unanimously**
Jung

15-165 **BYLAW 2015-15:**
Ponath That Bylaw 2015-15 be read a third time and passed. **Carried**
Enge

ANNOUNCEMENTS

- The Director of Community Services reported that the design process for Shadd Drive landscaping is 99% complete and work will be starting in the area soon. She will issue a press release on the progress.

**15-166
Enge
Ponath**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 6:33 p.m.

Mayor

City Clerk