

CITY OF MELFORT

July 11, 2016

Minutes of the City of Melfort Regular Meeting held on Monday, July 11, 2016, in the Council Chambers, Melfort, Saskatchewan, commencing at 5:02 p.m.

PRESENT: COUNCIL: Mayor Lang and Councillors Jung, Enge, Gratton, Ponath and Phillips.

STAFF: M. Hotsko, City Manager; G. Gilmore, Director of Works & Utilities; T. Scaife, Director of Community Services and H. Audette, City Clerk.

16-160 **MINUTES, REGULAR COUNCIL MEETING, JUNE 13, 2016:**
Enge That the minutes of the Regular Council meeting held on June 13, 2016, be adopted as
Ponath circulated. **Carried**

16-161 **MINUTES, SPECIAL COUNCIL MEETING, JUNE 21, 2016:**
Phillips That the minutes of the Special Council meeting held on June 21, 2016, be adopted as
Gratton circulated. **Carried**

16-162 **MINUTES, SPECIAL COUNCIL MEETING, JUNE 30, 2016:**
Phillips That the minutes of the Special Council Meeting held June 30, 2016, be adopted as
Jung circulated. **Carried**

16-163 **BOARD APPOINTMENTS:**
Ponath That we approve the appointment of Nicole Gagne as Chamber representative to the Melfort
Enge & District Museum Board, to fill the vacancy left by Brian Cocks, for a term expiring December
31, 2016.

And further, that we approve the appointment of Mr. Kevin Moulds to the Kipabiskau Regional Park Authority, to fill the vacancy left by Jeremy Markwart, for a term expiring December 31, 2017. **Carried**

16-164 **PROCLAMATION:**
Gratton That we approve the following proclamation and that we authorize the Mayor to authenticate
Phillips same:

<u>DATE</u>	<u>ORGANIZATION</u>	<u>PROCLAMATION</u>
July 17-23, 2016	Lifesaving Society, Sask Branch	"National Drowning Prevention Week"

Carried

16-165 **SUBDIVISION APPLICATION – RM OF FLETT’S SPRINGS SE ¼ 11-45-19-2:**
Phillips That the Council of the City of Melfort approves the application dated May 19, 2016, to
Gratton subdivide the SE ¼ Section 11-45-19-W2M, located in the RM of Flett’s Springs No. 429, to
remove the parcel tie between Extension 103 and Extension 104, the intended usage
complying with the regulations of the Melfort Planning District Zoning Bylaw No. 67-8.
Carried

16-166 **EXTEND OPTION – BRIDGE ROAD LAND MANAGEMENT LTD. AGREEMENT:**
Gratton That we approve an extension of the option to terminate the land sale agreement dated March
Phillips 23, 2016, between the City of Melfort and Bridge Road Land Management Ltd., as set out in
Clause 2(b), by an additional ninety (90) days, from July 23, 2016, to October 23, 2016.
Carried

GENERAL SUNDRY COMMUNICATION ITEMS

1. Jun 7/16: J. Billington, Government Relations re: 2016-17 grants-in-lieu of property tax.
2. Jun 16/16: Saskatchewan Crime Stoppers thank you for contribution.
3. Jun 14/16: Mayor Lang's letter to Premier Brad Wall re: closure of the satellite hearing aid clinic.
4. Jun 6/16: M. Palecek, President CUPW re: government review of public postal service.
5. Jun 16/16: Minutes of Melfort & District Museum Board.
6. Jun 27/16: S. Weseen e-mail proposing a skate path at Spruce Haven.

16-167
Jung
Phillips

MINUTES, COMMITTEE OF THE WHOLE, JUNE 15, 2016:

That the minutes of the Committee of the Whole meeting held on June 15, 2016, be adopted as circulated. **Carried**

16-168
Phillips
Gratton

CHAMBER ANNUAL SIGNAGE REQUEST – SHOW AND SHINE:

That Council approve the request from the Chamber of Commerce to erect signage on the Saskatchewan Avenue south city boulevard to direct traffic to the registration area for the annual Show and Shine event, subject to the approval of the location and message by the Community Services Department on an annual basis. **Carried**

LEGISLATIVE & FINANCE DEPARTMENT REPORT

16-169
Gratton
Phillips

MINUTES, PRESERVATION AND REHABILITATION COMMITTEE, JUNE 16, 2016:

That the minutes of the Preservation and Rehabilitation Committee meeting held on June 16, 2016, be received. **Carried**

16-170
Phillips
Gratton

HISTORIC POST OFFICE REQUEST FOR PROPOSALS-REQUEST FOR INPUT:

That in accordance with the recommendation of the Preservation and Rehabilitation Committee at their May 16, 2016, meeting, Council authorizes the Committee to issue a Request for Proposals for the historic post office space and a Request for Public Input on the use/vision of the building. Acceptance of any proposal is subject to final Council approval. **Carried**

BUILDING PERMIT REPORT – JUNE, 2016**COMMUNITY SERVICES DEPARTMENT REPORT**

16-171
Phillips
Jung

MINUTES, WORKS & UTILITIES COMMITTEE, JUNE 23, 2016:

That the minutes of the Works & Utilities Committee meeting held on June 23, 2016, be adopted as circulated. **Carried**

16-172
Jung
Phillips

MINUTES, AIRPORT BOARD, JUNE 14, 2016:

That the minutes of the Airport Board meeting held on June 14, 2016, be received. **Carried**

16-173
Ponath
Jung

AMEND POLICY 3.5.70 – CURB/SIDEWALK REPAIR/REPLACEMENT:

That we approve the amendment of City Policy 3.5.70, entitled "*Curbs/Sidewalk Repair/Replacement*". **Carried**

16-174
Jung
Ponath

TRANSPORTATION MASTER PLAN:

That the Melfort Transportation Master Plan, prepared by MMM Group, Saskatoon, Saskatchewan and dated May, 2016, be approved. **Carried**

BYLAW ENFORCEMENT REPORT – JUNE, 2016

FIRE CHIEF REPORT – JUNE, 2016

WORKS & UTILITIES DEPARTMENT REPORT

**16-175
Ponath
Jung**

BYLAW 2016-17:

That Bylaw 2016-17, being a bylaw to amend Schedule 'A' of Bylaw 2011-17, known as the Waste Collection and Disposal Bylaw, be introduced and read a first time. **Carried**

**16-176
Enge
Ponath**

BYLAW 2016-17:

That Bylaw 2016-17 be read a second time. **Carried**

**16-177
Ponath
Enge**

BYLAW 2016-17:

That Bylaw 2016-17 be given three readings at this meeting. **Carried Unanimously**

**16-178
Enge
Ponath**

BYLAW 2016-17:

That Bylaw 2016-17 be read a third time and passed. **Carried**

ANNOUNCEMENTS

- Councillor Ponath encouraged citizens to visit the Main Street Market from 10 am – 2 pm on Saturdays at the Memorial Garden.

**16-179
Ponath
Enge**

ADJOURNMENT:

That this meeting be adjourned. **Carried**

The meeting adjourned at 5:50 p.m.

Mayor

City Clerk